



**Brighton
Council**

Ordinary Meeting Agenda

20 January 2026

Name:

Brighton
going places

I N D E X

Ordinary Council Meeting: 20 January 2026

NOTICE OF MEETING	3
AGENDA	4
1. STATEMENT BY THE CHAIRPERSON	4
2. ACKNOWLEDGEMENT OF COUNTRY	4
3. APOLOGIES & REQUESTS FOR LEAVE OF ABSENCE	4
4. NOTIFICATION OF LEAVE OF ABSENCE FOR PARENTAL LEAVE	4
5. CONFIRMATION OF MINUTES	4
5.1 Ordinary Council Meeting	4
6. DECLARATION OF INTEREST	5
7. PUBLIC QUESTION TIME & DEPUTATIONS	5
7.1 Public Questions on Notice	5
8. COUNCILLORS QUESTION TIME	5
8.1 Councillor Questions on Notice	5
8.2 Councillor Questions without Notice	5
9. REPORTS FROM COUNCIL	5
9.1 Mayor's Communications	5
9.2 Reports from Council Representatives	6
10. MISCELLANEOUS CORRESPONDENCE	6
11. NOTIFICATION OF COUNCIL WORKSHOPS	6
12. NOTICES OF MOTION	6
13. CONSIDERATION OF SUPPLEMENTARY ITEMS TO THE AGENDA	6
14. REPORTS FROM COMMITTEES	7
15. PETITIONS	7
16. COUNCIL ACTING AS A PLANNING AUTHORITY	7
17. OFFICERS REPORTS	8
17.1 December 2025 Quarterly Financial Report	8
17.2 Request for Kennel Licence - 147 William Street, Brighton	10
17.3 Policy Review – Audio Recordings of Council & Committee Meetings	13
18. Closed Meeting	14
18.1 Staffing Update & Budget Implications	15
Authorisation to Move Out of Closed Session & Release of Information to the Public	18



**Brighton
Council**

NOTICE OF MEETING

Dear Councillor,

Notice is hereby given that the next **Ordinary Council Meeting** of the Brighton Council will be held at **5.30 p.m.** on **Tuesday, 20th January 2026**, to discuss business as printed below.

Qualified Person Certification

I HEREBY CERTIFY that in accordance with Section 65 of the *Local Government Act 1993*, any advice, information and recommendation contained in the reports related to the Agenda have been prepared by persons who have the qualifications or experience necessary to give such advice, information and recommendations.

Dated at Old Beach this *15th* day of *January 2026*.

A handwritten signature in black ink, appearing to read 'James Dryburgh'.

James Dryburgh
CHIEF EXECUTIVE OFFICER

Being the General Manager as appointed by Brighton Council
pursuant to Section 61 of the *Local Government Act 1993*

AGENDA

1. STATEMENT BY THE CHAIRPERSON

In accordance with Regulation 8 of the *Local Government (Meeting Procedures) Regulations 2025*, the Chairperson is to make a verbal statement at the beginning of the meeting to the effect that:-

- (a) An audio recording is being made of this meeting;
- (b) All persons attending this meeting are to be respectful of, and considerate towards, other persons attending the meeting; and
- (c) Language and conduct at the meeting that could be perceived as offensive, defamatory or threatening to a person attending the meeting, or listening to the recording, is not acceptable.

2. ACKNOWLEDGEMENT OF COUNTRY

Brighton Council acknowledges the palawa/pakana (Tasmanian Aboriginal) community as the traditional and original owners of the skies, land and water of lutruwita (Tasmania) and forward our respect to their elders both past and present.

Brighton Council acknowledges the continued connection the Tasmanian Aboriginal people still have to the skies, land and water of lutruwita that provides them with the food, medicine and craft celebrated through ceremony today.

3. APOLOGIES & REQUESTS FOR LEAVE OF ABSENCE

4. NOTIFICATION OF LEAVE OF ABSENCE FOR PARENTAL LEAVE

Nil.

5. CONFIRMATION OF MINUTES

5.1 Ordinary Council Meeting

The Minutes of the previous Ordinary Council Meeting held on the 16th December 2025 are submitted for confirmation.

RECOMMENDATION:

That the Minutes of the previous Ordinary Council Meeting held on 16th December 2025, be confirmed.

DECISION:

6. DECLARATION OF INTEREST

In accordance with the requirements of Regulation 10(8) of the *Local Government (Meeting Procedures) Regulations 2025*, the chairperson of a meeting is to request Councillors to indicate whether they have, or are likely to have, an interest in any item on the agenda. In accordance with Section 48(4) of the *Local Government Act 1993*, it is the responsibility of councillors to then notify the Chief Executive Officer, in writing, the details of any interest(s) that the councillor has declared within 7 days of the declaration.

7. PUBLIC QUESTION TIME & DEPUTATIONS

In accordance with the requirements of Regulations 33, 36, 37 & 38 of the *Local Government (Meeting Procedures) Regulations 2025*, the agenda is to make provision for public question time.

7.1 Public Questions on Notice

Nil.

8. COUNCILLORS QUESTION TIME

8.1 Councillor Questions on Notice

In accordance with Regulation 35 of the *Local Government (Meeting Procedures) Regulations 2025*, a councillor, at least seven days before an ordinary Council Meeting or a Council Committee Meeting, may give written notice to the Chief Executive Officer of a question in respect of which the councillor seeks an answer at that Meeting.

Nil.

8.2 Councillor Questions without Notice

In accordance with Regulation 34 of the *Local Government (Meeting Procedures) Regulations 2025*, a councillor at a meeting may ask a question without notice. The chairperson, councillor or general manager who is asked a question without notice at a meeting may decline to answer the question. The chairperson may require a councillor to put a question without notice in writing.

9. REPORTS FROM COUNCIL

9.1 Mayor's Communications

- 6/1 Media Event - Bridgewater
- 12/1 Meeting with CEO and Senior Staff
- 13/1 Meeting re Youth Justice facility
- 20/1 Council Meeting

RECOMMENDATION:

That the Mayor's communications be received.

DECISION:

9.2 Reports from Council Representatives

RECOMMENDATION:

That the reports from Council representatives be received.

DECISION:

10. MISCELLANEOUS CORRESPONDENCE

- Brighton Council Submission to the State Planning Office dated 10th December 2025 regarding revised LUPA (Development Assessment Panels) Bill 2025.

11. NOTIFICATION OF COUNCIL WORKSHOPS

In accordance with the requirements of Regulation 10(3) of the Local Government (Meeting Procedures) Regulations 2025, the agenda is to make provision for the date and purpose of any council workshop held since the last meeting.

No workshops have been held since the previous Council meeting.

12. NOTICES OF MOTION

Nil.

13. CONSIDERATION OF SUPPLEMENTARY ITEMS TO THE AGENDA

In accordance with the requirements of Regulation 10(7) of the *Local Government (Meeting Procedures) Regulations 2025*, the Council, by absolute majority may decide to deal with a matter that is not specifically listed on the agenda if:-

- (a) the general manager has reported the reason for which it was not possible to include the matter on the agenda; and
- (b) the general manager has reported that the matter is urgent; and
- (c) the general manager has certified under Section 65 of the *Local Government Act 1993* that the advice has been obtained and taken into account in providing general advice to the council.

RECOMMENDATION:

That the Council resolve by absolute majority to deal with any supplementary items not appearing on the agenda, as reported by the Chief Executive Officer in accordance with the provisions of the *Local Government (Meeting Procedures) Regulations 2025*.

DECISION:

14. REPORTS FROM COMMITTEES

There were no Committee meetings held in January.

15. PETITIONS

Nil.

16. COUNCIL ACTING AS A PLANNING AUTHORITY

Under the provisions of the *Land Use Planning and Approvals Act 1993* and in accordance with Regulation 29 of the *Local Government (Meeting Procedures) Regulations 2025*, the Chairperson is to advise the meeting that Council will act as a planning authority in respect to those matters appearing under Item 16 on this agenda, inclusive of any supplementary items.

Nil.

17. OFFICERS REPORTS

17.1 December 2025 Quarterly Financial Report

Attachment: December 2025 Quarterly Financial Report

Author: Director Corporate Services (G Browne)

Background

The attached Quarterly Financial Report for the December 2025 period is provided for Council's consideration.

It contains the year-to-date Comprehensive Income Statement to 31st December 2025.

Consultation

Nil

Risk Implications

Nil

Financial Implications

Not Applicable

Strategic Plan

Goal 4 – S4.4 – Ensure Financial & Risk Sustainability

Social Implications

Not Applicable

Environmental or Climate Change Implications

Not Applicable

Economic Implications

Not Applicable

Other Issues

Nil

Assessment

Not Applicable

Options

1. As per the recommendation.
 2. Not receive the report
-

RECOMMENDATION:

That Council receive the December 2025 Quarterly Financial Report.

DECISION:

17.2 Request for Kennel Licence - 147 William Street, Brighton

Author: Director, Governance & Regulatory Services (J Banks)

Background

The new owners of 147 William Street, Brighton have applied for a Kennel Licence for ten (10) greyhounds, which is outside the scope of Council's Policy.

The property is zoned Rural and has an area size of 2.5 hectares. The area and number of dogs is not consistent with Council's Policy.

Council's Policy for the area size of 2-5ha hectare is a maximum of 7 dogs; extract from Council's Policy 4.3 is below:-

The land area guide for up to 20 dogs is:-

1.0 - 2.0ha for 3-4 dogs

2.0 - 5.0ha for 5-7 dogs

5.0 - 10.0 ha for 8-10 dogs

Greater than 10ha for 11-20 dogs.

Before a licence for more than 10 dogs is issued, applicants must be able to demonstrate to Council they have the time, resources and ability to satisfactorily maintain the number of dogs for the breed(s) states on their application.

Consultation

The *Dog Control Act 2000* (DCA) requires a person to publish a notice advising their intention to apply for a kennel licence from Council. People residing within 200 metres of the subject site may lodge an objection within 14 days of the placing of the public notice with the General Manager.

Public notification of the kennel licence application had been carried out by the owner in December 2025. No objections were received.

Risk Implications

May set a precedent to allow other residents to seek approval outside of Council's Policy.

Financial Implications

Nil.

Strategic Plan

Not applicable.

Social Implications

Nil.

Environmental or Climate Change Implications

Nil.

Economic Implications

Nil.

Other Issues

Kennel licences require annual renewal and Council's Animal Control Officer (ACO) inspects the premises for compliance under the DCA. The Tas Racing Integrity Unit also inspect and consult with Council in relation to registration and kennel licencing.

The DCA specifies that a person may apply to the General Manager for a kennel licence and that it is the General Manager who either approves or refuses the application.

Only an applicant may appeal a decision of the General Manager to the Tasmanian Civil & Administrative Tribunal if an application is refused.

Assessment

The greyhounds are currently accommodated at an alternative location pending the construction of kennels and two extended runs. Waste disposal will be managed in compliance with all relevant requirements. The dogs will be registered in accordance with both the DCA and the Tas Racing Integrity Unit.

As stipulated by Council's Policy 4.3 – Kennel Licences – *Dog Control Act 2000*, this application falls outside the scope of the Director's delegated authority due to the requested number of dogs, namely 10.

In accordance with the DCA, any individual residing or owning property within 200 metres of the premises boundary may submit objections regarding the granting of the licence to the General Manager within 14 days following publication of notice. No objections were received.

Council's Animal Control Officer has not yet inspected the property, as the enclosures are yet to be constructed. The owner has indicated that a person will be present on-site for the majority of the day. Generally, greyhounds are quiet except during feeding times.

Options

1. As per the recommendation.
2. That Council not approve the kennel licence at 147 William Street, Brighton.

RECOMMENDATION:

That in accordance with Council Policy 4.3, Council resolves to recommend to the Chief Executive Officer that a kennel licence be issued pursuant to the *Dog Control Act 2000* for the keeping of ten (10) greyhounds as requested at 147 William Street, Brighton and that the following conditions be included on the kennel licence:

1. The Council is to be notified of any change in the breed.
2. Any change in the breed of dogs may require submission of an application for a new licence.

3. No more than 10 dogs are to be kept on this property.
4. Adequate provisions for the health, welfare and control of all dogs.
5. Compliance with all laws relating to public health, environmental protection and required plumbing and planning approvals for the kennel structures.
6. Compliance with the provisions of the *Dog Control Act 2000* or any other relevant Act, including but not limited to the *Animal Welfare Act 1993*.
7. The condition of the premises shall not create a nuisance at any time.
8. Each dog is to be registered annually and microchipped in accordance with the *Dog Control Act 2000*. Council to be notified of each microchip number.

DECISION:

17.3 Policy Review – Audio Recordings of Council & Committee Meetings

Attachment: Audio Recordings of Council & Committee Meetings Policy 7.11

Author: Director Governance & Regulatory Services (J Banks)

Background

A review of the Audio Recordings of Council & Committee Meetings Policy has been undertaken to comply with requirements of the *Local Government (Meeting Procedures) Regulations 2025*. This review ensures our policies align with current legislation requirements and to assist in public participation in Council and Committee meetings.

Both a tracked changes version and a clean copy of the policy have been attached for Councillors' review to clearly identify the key amendments made to the policy document.

A copy of this policy will also be made publicly available on council's website.

Consultation

Executive Officer, Governance

Risk Implications

Regular review and monitoring of council policies will be undertaken to ensure compliance with relevant legislation.

Financial Implications

Not applicable.

Strategic Plan

S4.2: Be well-governed, providing quality service and accountability to our community.

Social Implications

Not applicable.

Environmental or Climate Change Implications

Not applicable.

Economic Implications

Not applicable.

Options

1. As per the recommendation.
 2. Other.
-

RECOMMENDATION:

That Council adopt Policy 7.11 Audio Recordings of Council & Committee Meetings Policy.

DECISION:

18. Closed Meeting

Regulation 17 of the *Local Government (Meeting Procedures) Regulations 2025* provides that Council may consider certain sensitive matters in Closed Meeting.

Matters are listed in the Closed Meeting section of the Council Agenda in accordance with Regulation 17 of the *Local Government (Meeting Procedures) Regulations 2025*.

RECOMMENDATION:

That in accordance with Regulation 17 of the *Local Government (Meeting Procedures) Regulations 2025*, Council move into Closed Session and the meeting be closed to members of the public to deal with the following item:

<u>Item:</u>	<u>Closed under:</u>
18.1 – Staffing Update & Budget Implications	17(2)(a)

DECISION:

Authorisation to Move Out of Closed Session & Release of Information to the Public

RECOMMENDATION:

That Council, having met and dealt with its business formally moves out of Closed Session and resolves to report that it has determined the following:

Agenda item	Matter	Outcome
18.1	Staffing Update & Budget Implications	

DECISION: