



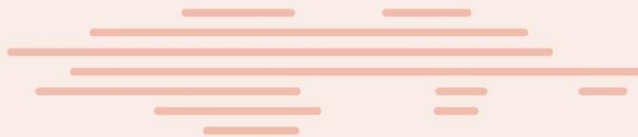
**Brighton  
Council**

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**Expression of Interest**

**Brighton Community  
Christmas Pageant 2025**





We acknowledge the traditional owners who once walked this country: the Mumirimina people.

The Mumirimina belonged to the Oyster Bay tribe. This was the largest tribe in Tasmania and covered 8000 square kilometres. kotalayna levee in Brighton was a significant meeting place where hundreds of generations of Aboriginal families hunted, gathered, corroboreed, camped and traded.

In the course of colonisation, dispossession of the Mumirimina was early, rapid and extensive.

We acknowledge the Tasmanian Aboriginal Community today as the continuing custodians of this land, and pay our respects to Elders past and present.

Through our words and actions we strive to build a community that reflects and respects the history and hopes for all the people of Brighton.



## Introduction

The Brighton Community Christmas Pageant is a new and exciting community event that we hope will become an annual tradition. It's a wonderful opportunity to bring people together and celebrate the festive season through colour, creativity, music, and local spirit. We are now inviting Expressions of Interest (EOIs) from local groups, schools, performers, businesses, and individuals who would like to be part of the 2025 Brighton Christmas Pageant.

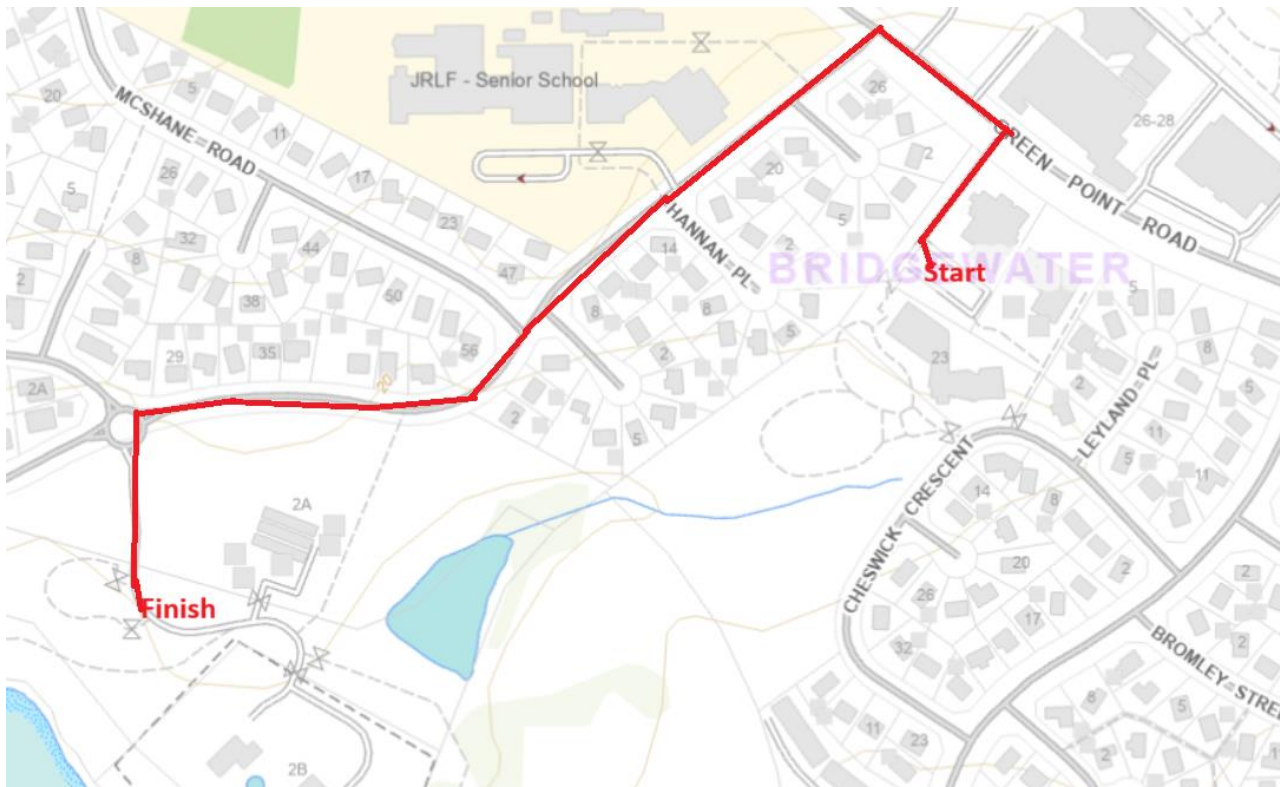
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|----------------------------|----------------------------------------------------------------------|
| <b>Event Date:</b>         | <b>Saturday, 6<sup>th</sup> December 2025</b>                        |
| <b>Starting Location:</b>  | Brighton Council Civic Centre, 25 Greenpoint Road, Bridgewater       |
| <b>Finishing Location:</b> | Eddington Street, Bridgewater Parklands                              |
| <b>Start Time:</b>         | Set up from 10 am<br>Pageant starts at 11:15 am – 12.15 pm (approx.) |

## Event Overview

The Pageant will begin at Brighton Civic Centre and conclude at Bridgewater Parklands, Eddington Street, Bridgewater, where there will be a community celebration. We aim to showcase vibrant floats, local talent, and diverse community representation, ending with a BBQ at the Bridgewater Foreshore Parklands.

*Are you ready to spread some Christmas cheer  
and be part of a magical community event.*

## Location -Map



## Operational requirements / T&Cs

| Item                                    | Requirement                                                                                                                                                                                                                                                                                                                                                             |
|-----------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Responsible person</b>               | <ul style="list-style-type: none"> <li>• Every group must nominate a Responsible Person (18+)</li> <li>• They must attend the Safety Briefing</li> <li>• They are responsible for communicating key information to their group, assisting with inspections, and ensuring compliance with event rules</li> </ul>                                                         |
| <b>Vehicle Requirements</b>             | <ul style="list-style-type: none"> <li>• Walking entries are strongly encouraged</li> <li>• Smaller, low-emission vehicles are preferred (e.g., trolleys, bikes, scooters)</li> <li>• All vehicles must be roadworthy, registered, and inspected before the event</li> <li>• No semi-trailers or oversized trucks allowed</li> </ul>                                    |
| <b>Driver Requirements</b>              | <ul style="list-style-type: none"> <li>• Must have a valid, unrestricted Australian driver's licence</li> <li>• Must attend the Drivers' Safety Briefing</li> </ul>                                                                                                                                                                                                     |
| <b>General Safety</b>                   | <ul style="list-style-type: none"> <li>• All entries will be inspected on the day by the Brighton Council</li> <li>• Unsafe entries may be modified or removed from the event</li> </ul>                                                                                                                                                                                |
| <b>Insurance</b>                        | <ul style="list-style-type: none"> <li>• All groups must have Public Liability Insurance</li> <li>• Submit your Certificate of Currency with your application</li> <li>• If you do not have insurance, please notify us in your EOI — Council may be able to assist</li> </ul> <p>Note: Brighton Council does not cover personal property, decorations, or vehicles</p> |
| <b>Assembly Information</b>             | <ul style="list-style-type: none"> <li>• Full assembly details and route maps will be shared with approved entrants.</li> <li>• Some roads will close from approximately 10 am on event day and reopen by approximately 12 pm.</li> <li>• All groups must follow event setup instructions for smooth operation and emergency access.</li> </ul>                         |
| <b>Children &amp; Vulnerable People</b> | <ul style="list-style-type: none"> <li>• Children must be supervised by adults with a current RWVP card (Note - obtaining a RWVP card for volunteers is free).</li> <li>• Suggested ratio: 1 adult per 10 children.</li> <li>• All participants must be capable of completing the 2km route safely</li> </ul>                                                           |
| <b>Photography &amp; Media Use</b>      | <p>By participating in the 2025 Brighton Council Christmas Pageant, you grant permission for Brighton Christmas Committee to:</p> <ul style="list-style-type: none"> <li>• Photograph and film your group (including children under 18).</li> <li>• Use footage and images for promotional, marketing, and future event purposes.</li> </ul>                            |

## Child Safety and Working with Vulnerable People

Individuals who are involved in activities that involve children, such as council events, are required to have a Registration to Work with Vulnerable People (RWVP) card. This requirement is part of the Council's efforts to ensure that all individuals who work with children are properly vetted and have the necessary permissions to

do so. The RWVP card is a requirement for all individuals who work with children, including volunteers and staff, to ensure the safety and well-being of the children involved.

**Brighton Council has the following requirements** in accordance with its Child Safe Policies and Child Safe legislation:

**All adults (employees, volunteers, contractors)** who will have contact (physical, verbal, or written) with children **must**:

- Hold a valid Registration to Work with Vulnerable People (RWVP) card wherever possible
- If a RWVP card is not available, they must be under the direct supervision of someone who holds one
- Those with a RWVP card supervising others must have completed some form of child safety training and understand Council's child safety procedures for the event

**Participants (Schools, Groups, and Parents):**

- Parents or guardians helping to coordinate children other than their own (i.e., assuming responsibility beyond their own child) are expected to hold a RWVP card or be under the direct supervision of someone who holds one.
- Those who are nominated to hold a current RWVP card will be required to attend a briefing outlining acceptable behaviour and their supervision responsibilities.

**Lost and Found Children Protocol:**

- If a child is found or lost, they must remain with a **Council-appointed event organiser or official** (not a member of the public) for a maximum of 15 minutes before being taken to the designated **Child Safety Checkpoint**, which will be located at the gate to the entry of the Bridgewater Parklands at **the Eddington Street foreshore park near Material Institute**.

**Induction and Briefings:**

- Council will review and ensure all relevant staff and volunteers have undergone an induction before the event
- The **event safety briefing** will also include:
  - How to respond if a child discloses a concern
  - What to do if an adult observes inappropriate or concerning behaviour

**Recommended Supervision Ratio:**

- Suggested minimum of **1 adult per 10 children**
- All supervising adults must be physically capable of walking the full 2km route safely

## What You Need to Do

- Design a pageant entry that reflects Christmas, your community, or a shared interest
- Nominate a Responsible Person (must be 18+)
- Provide a qualified driver per vehicle, if applicable
- Attend the mandatory Safety Briefing and the Driver's Briefing on the day of the event
- Use appropriate safety gear and follow all rules and guidelines
- Comply with movement control directions from Tasmania Police, SES, and event marshals
- Bring imagination, creativity, and festive energy to make this a memorable celebration.

## Important Guidelines and Criteria Eligibility.

- Participants must be based in the Brighton region or have a strong local connection
- Entries should reflect the Christmas spirit and promote community pride

## What Is Not Permitted

- Entries promoting political messages or businesses
- **Only the official Santa may include a Santa Claus or Father Christmas character**

## Vehicle Requirements

- Only vehicles that are roadworthy, registered, or permitted are allowed
- For safety reasons, only children aged 10 years and over are permitted to ride on moving vehicles in the pageant
- No semi-trailers or large trucks
- Vehicle floats should be decorated with a Christmas theme
- Safe riding/standing practices must be followed

## Health and Safety

- All entries must follow safety guidelines in effect at the time, including any COVID-19 protocols
- Each group is responsible for its own insurance and safety measures

## Environmental & Sustainability Highlights

To help reduce environmental impact and offer a more sustainable pageant, you might consider—and highlight in your EOI—these suggestions:

- **Waste Reduction & Single-Use Plastic Minimisation:** Recommend that entrants avoid single-use plastics—like disposable cups and straws—and instead lean toward compostable or reusable alternatives.
- **Promote Circular Economy & Local Reuse:** Suggest that groups incorporate recycled, upcycled, or locally sourced materials into float designs, costumes, and decorations.
- **Sustainability Awareness & Community Engagement:** Encourage participants to weave sustainability themes or green messages into their entries—either thematically or as part of event storytelling.

## Awards for Entries

Details of the award categories will be announced closer to the event. Awards may include:

- Best Community Entry
- Most Creative Float
- Best Children's Group
- People's Choice Award

## What Brighton Council provides

- A fair and transparent review of all Expressions of Interest. All applicants will be notified of the outcome via email. All decisions are final.
- Support with general entry design and logistics.
- Event safety and management coordination.
- Assigned entry positions within the parade lineup.

## Indicative Dates

| Date                              | Activity                                 |
|-----------------------------------|------------------------------------------|
| Friday 4 <sup>th</sup> October    | Expression of interest opens             |
| Monday 10 <sup>th</sup> November  | Expression of interest closes            |
| Friday 14 <sup>th</sup> November  | Notification of Outcomes of EOI          |
| Friday 14 <sup>th</sup> November  | Confirmation of Participation Due        |
| Saturday 6 <sup>th</sup> December | Christmas Pageant                        |
| Saturday 6 <sup>th</sup> December | Awards Ceremony at conclusion of pageant |
| 19 <sup>th</sup> December 2025    | Post-event feedback closes               |
|                                   |                                          |

## How to Apply

Please register your interest by completing the Expression of Interest form located on Brighton Council's webpage.

If you require further assistance, please contact Kylie or Sarah at Brighton Council on (03) 6268 7000 or [admin@brighton.tas.gov.au](mailto:admin@brighton.tas.gov.au)

Please ensure your application includes:

- Completion of the EOI Submission form
- Addressing the Evaluation Criteria, including the design/theme details and vehicle dimensions
- Provide a copy of your recent Public Liability Insurance or contact Council to discuss our community insurance
- A copy of your Driver's licence
- A copy of your Vehicle Registration
- A copy of your RWVP card

## Closing Date

All EOIs must be submitted by **Monday, 10<sup>th</sup> November 2025**

## Let's Make It Magical!

*We look forward to celebrating the season with you and creating a fun, festive day for the entire Brighton community. Let's work together to make the 2025 Brighton Christmas Pageant one to remember!*