



# Brighton Council

**POLICY NAME:** Authority to Write Off Bad Debts

**POLICY No:** 1.13

**POLICY:**

The General Manager is granted authority to write off debts owed to council up to a total value of \$50 if –

- there are no reasonable prospects of recovering the debt; or
- the cost of recovery is likely to equal or exceed the amount to be recovered.

All amounts greater than \$50 will be referred to council for authority to write off the debt.

The General Manager will certify in all instances that –

- there are no reasonable prospects of recovering the debt; or
- the cost of recovery is likely to equal or exceed the amount to be recovered.

**ADMINISTRATIVE DETAILS:**

Policy compiled: January 2000

Adopted by Council: 17/01/2000

Reviewed: 15/3/2016 (OCM)

GENERAL MANAGER