



POLICY NAME: **Graffiti Management**

POLICY No: AP14

PURPOSE OF POLICY:

Provide Guidelines for the management of graffiti removal from property in the municipality by Brighton Council.

SCOPE:

Works Services and Asset Management

POLICY:

Brighton Council shall follow the following statements in managing Graffiti removal:

- 1.1 Graffiti on Brighton Council property that contain racist, obscene or offensive material will be removed within one (1) working day of notification.
- 1.2 Graffiti on Brighton Council property will be removed as soon as feasible, aiming for within ten (10) working days.
- 1.3 Council will remove minor graffiti from private property with co-operation of landowner when Graffiti is conducted from Council maintained public space. (Roads, parks, reserves etc).
- 1.4 Large or costly removal of Graffiti by Council from private property will be negotiated with property owner at Council's discretion.
- 1.5 If graffiti on a private property is visible from public space, council will contact property owner to negotiate removal.
- 1.6 Graffiti removal from service providers and public entities assets shall be negotiated at council's discretion.
- 1.7 Council will use the following methods of removal at works managers discretion:
 - High pressure water cleaning
 - chemical removal
 - Painting over
- 1.8 Removal of graffiti from sensitive materials shall be made only with full co-operation of property owner.

Definition of Terms

"Council Property" means any Property owned occupied or under the control of Council and includes "public land" within the meaning of the *Local Government Act 1993*.

"Graffiti" means one or more letters, symbols, figures, designs, drawings, messages, slogans, etchings, scratches, inscriptions, stains or other markings that are written, marked, etched, scratched, sprayed, drawn, painted, engraved on or otherwise affixed to

Property without owners consent or not in accordance with Council's Planning Scheme. Graffiti does not include marks made accidentally or any of the following:

- i. An Art Mural approved by Council and the owner or occupier of Property;
- ii. A sign, public notice or traffic control mark approved by Council or another road authority;
- iii. Markings applied by Council or public utilities that identify infrastructure or services; and
- iv. Numbering, names, signs, public notices or placards permitted by "Council and Relevant legislation"

"Property" means property within the municipality including land, buildings, structures or part of a building or structure, and includes outbuildings, fences, signs, poles, awnings, floors, pavements, sidewalks, roads, highways and erections thereon including all mobile homes, mobile buildings and mobile structures.

"Public Space" means a place to which the public has access, as of right or by invitation, expressed or implied.

"Sensitive material" means any material that may be irrevocably damaged by the methods of removal stated above in statement 1.7.

ROLES & RESPONSIBILITIES:

Asset Management:

- Graffiti locations to be recorded and mapped for budgeting and data purposes
- Works order to be created for reported graffiti
- Relevant property holder to be notified of graffiti removal by council
- Website page providing contact details for reporting Graffiti

Works Services Staff

- removal of graffiti as directed by works manager or Asset management
- graffiti removal to be reported to Asset management
- graffiti to be reported to asset management when observed

ADMINISTRATIVE DETAILS:

Policy compiled:	February 2013
Adopted by Council:	February 2013
Review date:	October 2016, September 2019
To Be Reviewed:	September 2021
Responsibility:	Municipal Engineer



GENERAL MANAGER