



ROAD OPENING PERMIT - APPLICATION FORM

This form is to be completed in order to make an application to undertake all works in the public road reserve – this includes driveway works, connecting water, creating or repairing a footpath & installing or connecting a stormwater connection.

Council has powers under the Local Government (Highways) Act 1982 regarding construction or repair of vehicle accesses.

Once Council have received your application and no further information is needed, an invoice will be emailed to you. Please note that works must not be started within the road reservation until the works application is approved, fee paid in full and permit issued.

Applicant Details

Organisation Name:	
Contact Name:	
Postal Address:	
Phone:	
Email:	

Details of Proposed Works

Project property address or name of Council Road where works are planned:	
Works Start Date:	Works Completion Date:

- Construct a New Access
- Modify an Existing Access
- Other

If other, please describe works:



If the works are associated with an approved Development/Subdivision provide relevant DA or SA number.

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If requested, please attach to your application a detailed site plan or engineering drawings showing the location of the proposed works, including the locations of any existing accesses or services.

Contractor's Details

(If different to the Applicant Details)

Organisation Name:	
Contact Name:	
Phone:	
Email:	

Declaration

I/we hereby apply for Councils approval to carry out the works described in this application and the accompanying documents and declare that:

- The information in this application is true and correct
- I/we have read all of the conditions attached to this permit and will ensure that all conditions set out in this permit are complied with.

Applicant's Name:
Applicant's Signature:
Date:

This form must be submitted via email or presented to the Council Offices

OFFICE USE ONLY	
APPLICATION NO.	
FEE PAID	\$
RECEIPT NO.	
RECEIPT DATE	