



Brighton Council

POLICY NAME: DEBT COLLECTION - RATES **POLICY NO:** 1.10

ADOPTED BY COUNCIL: 19/7/99; 21/2/00; 28/1/03; 8/4/03 (Finance)
8/7/03 (Finance); 13/9/05 (Finance);
15/11/11

REVIEWED: OCM 15/3/16

POLICY:

Rate notices are to be issued as soon as practicable by or after the 1st July each financial year with a due date at least 30 days [usually the first Friday or 2nd Monday of August] from when the notices will be received. Subsequent quarterly payments will be due by the last week of September, January and March. The original notice will serve as a reminder for Instalment 1. Reminder notices will be sent for Instalments 2, 3 & 4 to be received no later than 2 weeks prior to the Instalment due date.

Daily interest will apply to all outstanding rates based on the following formula.

$$\text{DIR} = \frac{\text{LTB} + 6\%}{365}$$

where - DIR the Daily Interest Rate
 LTB is the official long-term bond rate as determined by the Reserve Bank as at the close of business on the last day of business preceding 1 March. (Currently 5.47%)

Rates overdue

An overdue notice will be sent to all properties, with rates outstanding greater than \$20.00, two weeks after the due date. [Arrangements can be made for payment.](#) If two instalments are overdue and satisfactory arrangements for payment are not made, or made and not kept, then the overdue ratepayer to be placed in the hands of our collection agency with a letter of intention to sue. **Rates overdue by twelve instalments (36 months)**

The Senior Rates Officer will recommend to Council the sale of land by public auction for unpaid rates in accordance with section 137 of the *Local Government Act 1993*.