



**Brighton  
Council**

# **Annual Plan 2006/2007**

Brighton Council's Annual Plan for the 2006/2007 financial year has been prepared and adopted by Council in accordance with Section 71 of the *Local Government Act 1993* in that it:

- is consistent with Council's strategic plan
- includes a statement of the manner in which Council is to meet the goals and objectives of the strategic plan
- includes a summary of the budget estimates adopted by Council
- includes a summary of the major strategies to be used in relation to the Council's public health goals and objectives

In 2006/07 Council will endeavour to meet the goals and objectives of the strategic plan in an inclusive manner with its citizens.

### **Councillors @ July 2006**

Tony Foster – Mayor

Geoff Taylor – Deputy Mayor

Barbara Curran

Wayne Garlick

Peter Geard

Leigh Gray

Phillip Owen

Heather Price

Sonya Williams

### **Summary of the Estimates for the 2006/07 financial year**

Estimated Revenue of the Council	\$14,249,198
Estimated Expenditure of the Council	\$11,212,087
Estimated Borrowings by the Council	none
Estimated Capital Works of the Council	\$2,570,930

<b>PROGRAM:</b>	<b>PHYSICAL SERVICES</b>
<b>SUB PROGRAM:</b>	<b>ROADS</b>
<b>STRATEGIC PLAN REFERENCE:</b>	<b>PUBLIC SAFETY</b> (Program 7)
<b>OBJECTIVE:</b>	To maintain the road network to a standard that is safe for the travelling public.
<b>ACTION PLAN:</b>	Maintain all roads within the road network to a level that is the same or equal with their importance within the road network.  Ensure that all roads are in a safe and trafficable condition for vehicles and pedestrians at all times.  Ensure that Council allocates sufficient funds to maintain the road infrastructure asset at a level that will not diminish the asset.  Works on the following roads are programmed to be undertaken in this financial year:- <b>Reseals:</b> <ul style="list-style-type: none"> <li>• Myna Park Road</li> <li>• Jordan Downs</li> <li>• River Court</li> <li>• Daniel Place</li> <li>• Glen Rose Drive</li> <li>• Vineyard Drive</li> <li>• Tarquin Road</li> <li>• William Street</li> <li>• Jubille Avenue</li> </ul> <b>Reconstruction:</b> <ul style="list-style-type: none"> <li>• Baskerville Road</li> <li>• Old Beach Road</li> <li>• Back Tea Tree Road</li> <li>• Middle Tea Tree Road</li> <li>• Killarney Road</li> </ul> <b>New Seals</b> <ul style="list-style-type: none"> <li>• Cartwright Street</li> <li>• Rowe Street</li> </ul> <b>Safety &amp; Signage:</b> <ul style="list-style-type: none"> <li>• Compton Drive</li> <li>• Cowle Road</li> <li>• Jubilee Avenue</li> <li>• Downie Street</li> </ul>

**Footpaths:**

- Bridgewater
- Racecourse Road
- Sun Valley Drive

**Drainage:**

- Baskerville Road
- Gunners Quoin Road
- Albion Road
- Stonefield Road
- Cranes Road
- Perrymore Road
- William Street
- Morrison Street
- Butler Street

**Grading and Resheeting:**

- Gunners Quoin Road
- Church Road
- Clarks Stewart Road
- Cranes Road
- Merrieworth Road
- Millvale Road
- Tongatabu Road
- Cobbs Hill Road

**New Roads**

- Clarks Road turning circle

<b>PROGRAM:</b>	<b>PHYSICAL SERVICES</b>
<b>SUB PROGRAM:</b>	<b>BRIDGES</b>
<b>STRATEGIC PLAN REFERENCE:</b>	<b>PUBLIC SAFETY</b> (Program 7)
<b>OBJECTIVE:</b>	To maintain all bridges, culverts and pedestrian underpasses that are part of the road network, to a standard that is safe for the travelling public and other users.
<b>ACTION PLAN:</b>	<p>Maintain all bridges, culverts and pedestrian underpasses at a level that provides essential vehicle access to all affected properties.</p> <p>Ensure that all bridges, culverts and pedestrian underpasses are safe for all users.</p> <p>Ensure that Council allocates sufficient funds to maintain the existing bridges, culverts and pedestrian underpasses at a level that will not diminish the asset.</p> <p>Undertake a condition assessment, to determine the desired preventive maintenance requirements of the bridge network.</p> <p>The following work is programmed to be undertaken this financial year:-</p> <ul style="list-style-type: none"> <li>• Cove Hill Bridge pier works</li> <li>• Merriworth Road guardrail</li> </ul>

<b>PROGRAM:</b>	<b>PHYSICAL SERVICES</b>
<b>SUB PROGRAM:</b>	<b>WATER SUPPLY</b>
<b>STRATEGIC PLAN REFERENCE:</b>	<b>RESOURCE AND ASSET MANAGEMENT</b> (Program 2)
<b>OBJECTIVE:</b>	To maintain the water supply storage reservoirs and reticulation system at a standard that will supply potable water to all existing consumers, with minimal interruption.
<b>ACTION PLAN:</b>	Maintain all water storage reservoirs and water mains at a standard that will ensure the supply of potable water to all consumers, is within the accepted health standards.  Ensure that adequate supply and pressure are preserved for both domestic and emergency use.  Ensure that Council allocates sufficient funds to maintain the water supply system at a standard that will not diminish the asset.  The following works are programmed to be undertaken this financial year:-

**Reticulation**

- Fire hydrant marking
- Meter replacement
- Fire supply metering
- New water connections
- Industrial water supply
- Tea Tree telemetry upgrade
- Old Beach – Gagebrook link
- George Street extension

**Reservoirs:**

- Bridgewater inlet replacement
- Brighton roof
- Old Beach overflow

<b>PROGRAM:</b>	<b>PHYSICAL SERVICES</b>
<b>SUB PROGRAM:</b>	<b>SEWERAGE</b>
<b>STRATEGIC PLAN REFERENCE:</b>	<b>NATURAL ENVIRONMENT</b> (Program 5)
<b>OBJECTIVE:</b>	<p>To maintain the sewerage system to a standard that will adequately convey effluent to the sewage treatment plant without adverse affect to the environment.</p> <p>To treat effluent to standards required by the Department of Primary Industry Water and Environment.</p> <p>Encourage the reuse of sewerage effluent.</p>
<b>ACTION PLAN:</b>	<p>Ensure that all sewage mains and pump stations are maintained at a level that does not create a health hazard, pollutes the environment or creates a nuisance.</p> <p>Operate the sewage treatment plants to the requirements of the Department of Primary Industry Water and Environment and not create a nuisance to the surrounding properties.</p> <p>Ensure that Council allocates sufficient funds to maintain the sewerage system to a standard that does not reduce the value of the asset.</p> <p>Ensure that the preventive maintenance program for the sewage treatment plant and pump stations are carried out as per the program schedule.</p> <p>The following works are programmed to be undertaken this financial year:-</p> <p style="margin-left: 40px;"><b>Sewerage Reticulation:</b></p> <ul style="list-style-type: none"> <li>• Industrial line upgrade</li> </ul> <p style="margin-left: 40px;"><b>Sewerage Re-use:</b></p> <ul style="list-style-type: none"> <li>• Pump replacement</li> <li>• Line cleaning</li> <li>• Salinity mapping</li> </ul> <p style="margin-left: 40px;"><b>Treatment Plant:</b></p> <ul style="list-style-type: none"> <li>• Belt press replacement</li> <li>• Heat pump / shower repairs</li> <li>• Odour control facility</li> <li>• Telemetry / controls replacement</li> <li>• Trickling filter tower bypass</li> </ul> <p style="margin-left: 40px;"><b>Pump Stations:</b></p> <ul style="list-style-type: none"> <li>• Telemetry</li> </ul>

- Switchboard replacement - Esplanade
- Pump replacement - Esplanade
- Spare parts
- Brighton to Bridgewater



<b>PROGRAM:</b>	<b>PHYSICAL SERVICES</b>
<b>SUB PROGRAM:</b>	<b>WASTE MANAGEMENT</b>
<b>STRATEGIC PLAN REFERENCE:</b>	<b>PUBLIC HEALTH</b>
	(Program 6)
<b>OBJECTIVE:</b>	Maintain a waste management system that promotes a healthy environment and a level of service equivalent to community expectations.
<b>ACTION PLAN:</b>	Maintain a high level of service for the kerbside collection of garbage and recyclable material.
	Maximise reduction of waste to landfill.
	Ensure that the Waste Transfer Station is operated in an efficient and effective manner.
	Modify Waste Transfer Station to be more user friendly, for operators and customers.
	Ensure that Collex Waste Management operates an efficient and effective domestic garbage collection service.
	Ensure that Collex Waste Management operates an efficient and effective domestic recycling collection service.

<b>PROGRAM:</b>	<b>PHYSICAL SERVICES</b>
<b>SUB PROGRAM:</b>	<b>PUBLIC BUILDINGS</b>
<b>STRATEGIC PLAN REFERENCE:</b>	<b>RECREATION and CULTURE</b> (Program 9)
<b>OBJECTIVE:</b>	To maintain all public buildings to a standard that protects the asset and encourages use by community groups and the general public.
<b>ACTION PLAN:</b>	Maintain public buildings to a level that is commensurate with the use, location and patronage.  Ensure that Council allocates sufficient funds to maintain the asset at a level that will not diminish the assets.  Encourage the use of all buildings to sporting groups and the general public.  The following works are programmed to be undertaken this financial year:- <ul style="list-style-type: none"> <li>• Bridgewater Community Centre refurbishment</li> <li>• Pontville Hall ceiling, floor and roof repairs</li> <li>• Pontville Hall external painting</li> <li>• Depot carport</li> <li>• Office heating improvements</li> <li>• Old Beach community building</li> <li>• Pontville clubroom extension</li> <li>• Establishment of CAIC</li> <li>• Show Society shed rollover doors</li> </ul>

<b>PROGRAM:</b>	<b>PHYSICAL SERVICES</b>
<b>SUB PROGRAM:</b>	<b>PASSIVE AND ACTIVE RECREATION</b>
<b>STRATEGIC PLAN REFERENCE:</b>	<b>RECREATION and CULTURE</b> (Program 9)
<b>OBJECTIVE:</b>	To maintain passive and active recreational areas to a standard that is acceptable, safe and accommodates the needs of all sporting groups.
<b>ACTION PLAN:</b>	<p>Ensure that all passive recreational areas are maintained at a level that is commensurate with their importance, use and location within the residential areas.</p> <p>Ensure that all playgrounds are safe for all users.</p> <p>Ensure that all active recreational areas (which included the playing area and support facilities) are maintained at a level, which is safe for all sport players and spectators.</p> <p>Promote the use of all recreational facilities to sporting groups and the general public.</p> <p>Ensure that the preventive maintenance programs for all playgrounds are carried out in accordance with Standards Australia guidelines.</p> <p>The following works are programmed to be undertaken this financial year:-</p> <ul style="list-style-type: none"> <li>• Jordan River tree removal</li> <li>• Rubbish bin upgrades</li> <li>• Reconstruct footpaths – Bridgewater, Laurence Place to Jordan Bridge and Jordan River walkway</li> <li>• Brighton skate park landscaping</li> <li>• Brighton tennis court contribution</li> <li>• Pontville memorial fence</li> <li>• Midland Highway beautification</li> <li>• Croyden Place/McShane Road open space shelter</li> <li>• Bowls Club shelter roof</li> <li>• Old Beach shared pathway</li> </ul>

<b>PROGRAM:</b>	<b>PHYSICAL SERVICES</b>
<b>SUB PROGRAM:</b>	<b>EMERGENCY MANAGEMENT</b>
<b>STRATEGIC PLAN REFERENCE:</b>	<b>PUBLIC SAFETY</b> (Program 7.4)
<b>OBJECTIVE:</b>	To have co-ordinated plans, procedures and infrastructure for the prevention of, preparation for, and response to hazards or occurrences that present risk to public safety.
<b>ACTION PLAN:</b>	Compliance with requirements of the Emergency Services Act 1976. Maintain and update Brighton Emergency Management Plan. Ensure that operational centre is adequately resourced and functional.  Review Brighton Emergency Management Plan annually.

<b>PROGRAM:</b>	<b>ENVIRONMENT AND DEVELOPMENT SERVICES</b>
<b>SUB PROGRAM:</b>	<b>ENVIRONMENTAL HEALTH</b>
<b>STRATEGIC PLAN REFERENCE:</b>	<b>PUBLIC HEALTH</b> (Program 6)
<b>OBJECTIVE:</b>	To provide a healthy environment and level of service that meets community needs.
<b>ACTION PLAN:</b>	<p>Conduct monthly immunisation clinics, annual school immunisations and promote the need for immunisation.</p> <p>Ensure proper provision of on-site effluent disposal in compliance with relevant Standards.</p> <p>Ensure the sale of safe food in compliance with the Food Standards code.</p> <p>Prompt investigation of notifiable diseases and cases of food poisoning.</p> <p>Routine inspection of places of public assembly, to ensure compliance with relevant legislation.</p> <p>Prompt investigation of environmental health complaints.</p> <p>Maintain an effective analysis program for food, potable water, recreational waters and general complaints.</p> <p>Effective environmental management and pollution control.</p>

<b>PROGRAM:</b>	<b>ENVIRONMENT AND DEVELOPMENT SERVICES</b>
<b>SUB PROGRAM:</b>	<b>ANIMAL CONTROL</b>
<b>STRATEGIC PLAN REFERENCE:</b>	<b>PUBLIC HEALTH</b> (Program 6)
<b>OBJECTIVE:</b>	To provide a healthy and safe environment and a level of which meets community needs.
<b>ACTION PLAN:</b>	Maintain effective dog patrols. Maximise dog registrations. Legal action to be taken for offences under Dog Control Act 2000. Identify and prevent the keeping of more than 2 dogs without a kennel licence. Prompt response to stray stock. Develop and implement dog education programme within the schools.

<b>PROGRAM:</b>	<b>ENVIRONMENT AND DEVELOPMENT SERVICES</b>
<b>SUB PROGRAM:</b>	<b>BUILDING SERVICES</b>
<b>STRATEGIC PLAN REFERENCE:</b>	<b>BUILT ENVIRONMENT</b> (Program 4)
<b>OBJECTIVE:</b>	To promote the safety and amenity of the built environment and to monitor and provide input into the Tasmanian Building Act 2000.
<b>ACTION PLAN:</b>	<p>Ensure compliance with relevant Legislation and Standards and improve timeliness of building and plumbing approvals.</p> <p>Act on illegal building and plumbing work in accordance with Legislation and to ensure appropriate outcomes are achieved for all parties.</p> <p>Obtain earlier valuations for completed buildings.</p> <p>Ensure public access complies with the Disability Discrimination Act 1992.</p>

<b>PROGRAM:</b>	<b>ENVIRONMENT AND DEVELOPMENT SERVICES</b>
<b>SUB PROGRAM:</b>	<b>LAND USE PLANNING</b>
<b>STRATEGIC PLAN REFERENCE:</b>	<b>BUILT ENVIRONMENT</b> (Program 4)
<b>OBJECTIVE:</b>	Facilitate and manage development in order to promote an increased level of amenity and wealth in the environmental, social, economic and cultural facets of the Municipality.  Promote heritage value of local buildings.
<b>ACTION PLAN:</b>	Process and determine planning permit applications in a timely manner.  Strategic planning to promote sustainable development.  Appeal representation to defend Council's position.  Increase community consultation.



<b>PROGRAM:</b>	<b>COMMUNITY DEVELOPMENT AND SERVICES</b>
<b>SUB PROGRAM:</b>	<b>CHILDREN'S SERVICES (FAMILY DAY CARE &amp; OSHC)</b>
<b>STRATEGIC PLAN REFERENCE:</b>	<b>COMMUNITY DEVELOPMENT AND SERVICES</b> (Program 8)
<b>OBJECTIVE:</b>	<p>To provide a range of accredited childcare services that meet the diverse needs of the community.</p> <p>To offer professional, safe, appropriate care through the auspices of a home-based care type known as Family Day Care [FDC], and Outside School Hours Care [OSHC] types known as After School Care and Vacation Care.</p> <p>To ensure that all programs are administered and regulated according to Local, State and Commonwealth Government guidelines.</p>
<b>ACTION PLAN:</b>	<p>Increase the promotion and marketing of children's services.</p> <p>To implement the new government guidelines and Quality Assurance QPG.</p> <p>To maintain State Govt Licensing processes for both FDC and OSHC programs.</p> <p>To provide improved Playgroup options for the carers and their children.</p> <p>To increase the number of registered FDC carers.</p>

<b>PROGRAM:</b>	<b>GOVERNANCE</b>
<b>SUB PROGRAM:</b>	<b>STATUTORY OBLIGATIONS OF COUNCIL</b>
<b>STRATEGIC PLAN REFERENCE:</b>	<b>DEMOCRATIC LOCAL GOVERNMENT</b> (Program 1)
<b>OBJECTIVE:</b>	Provide administrative services to elected members. Ensure that relevant statutory obligations are met by Council. Provide information to meet the needs of Council decision making process and policy formulation.
<b>ACTION PLAN:</b>	Ensure decisions of Council are implemented. Promote active participation by the community in the decision making process of Council. Encourage staff development and professional enhancement to optimise resource utilisation. Pursue effective cost of service delivery. Ensure equality in treatment of all classes of residents.

**PROGRAM:**

**GOVERNANCE**

**SUB PROGRAM:**

**STRATEGIC PLANNING**

**STRATEGIC PLAN REFERENCE:**

**OBJECTIVE:**

To review organisational performance.

To consult regularly with State and Commonwealth Agencies.

Encourage active community participation in all relevant Local Government issues.

Provide input to the review of roles, functions and finances of State and Local Government.

Participate and develop policy on regional issues.

**ACTION PLAN:**

Ensure regular reviews of Council policies, by-laws and operating procedures.

Actively pursue STC, LGAT liaison/affiliation and other organisations.

Update Strategic Plan.

Facilitate and participate in sub region cooperation with Derwent Valley, Central Highlands and Southern Midlands Councils

Encourage resource sharing with other councils such as Tasman, Glamorgan/Spring Bay and Flinders.

Improve community consultation processes, specifically information dissemination - provide regular newspaper.

<b>PROGRAM:</b>	<b>GOVERNANCE</b>
<b>SUB PROGRAM:</b>	<b>HUMAN RESOURCES</b>
<b>STRATEGIC PLAN REFERENCE:</b>	<b>RESOURCE &amp; ASSET MANAGEMENT</b> (Program 2)
<b>OBJECTIVE:</b>	Optimise the utilisation of Council's existing staff.
<b>ACTION PLAN:</b>	Develop and implement appropriate training programs for all staff members. Devise and apply relevant performance and appraisal standards. Develop and complete a 2006 Workplace Agreement. Maintain existing staffing levels.

<b>PROGRAM:</b>	<b>CORPORATE SERVICES</b>
<b>SUB PROGRAM:</b>	<b>ADMINISTRATION AND FINANCE</b>
<b>STRATEGIC PLAN REFERENCE:</b>	<b>DEMOCRATIC LOCAL GOVERNMENT</b> (Program 1)
<b>OBJECTIVE:</b>	<p>Provide administrative support to all Council Departments and elected members.</p> <p>To manage Council finances and co-ordinate Council resources in an efficient and responsible manner.</p> <p>Provide information and record management to meet the needs of Council decision making process and policy formulation.</p>
<b>ACTION PLAN:</b>	<p>Develop and implement a sustainable and understandable budgetary system and to incorporate an associated reporting system, to satisfy both internal and external reporting requirements.</p> <p>Maximise the use of any available grant funding, through the active pursuit and lobbying of State and Commonwealth Governments.</p> <p>Develop a rating policy that can be contained within Council existing financial framework.</p> <p>Minimise Council level of debt write-offs.</p> <p>Implement a financial model that will satisfy the specific needs identified in the Strategic Plan.</p> <p>Collect the various levies imposed by Government agencies and remit these accordingly.</p> <p>Encourage staff development and professional enhancement to optimise resource utilisation.</p> <p>Pursue effective cost of service delivery.</p> <p>Ensure equality in treatment of all classes of residents.</p>