



# Brighton Council

## APPLICATION FOR RECREATION GROUND & FACILITY HIRE

Date of Application: \_\_\_ / \_\_\_ / \_\_\_

Name & Postal Address of Club/Organisation/Association:

.....  
.....

Contact Person (Name & Address):

DOB \_\_\_/\_\_\_/\_\_\_

.....  
.....

Telephone: Business: ..... Private: ..... Mobile: .....

Email : ..... Drivers Licence No.: .....

### INSURANCE:

Do you have Public Liability Insurance? Yes/No

Has a copy been provided with this application? Yes/No

(\*Please note - ALL associations, organisations and/or clubs, a current public liability certificate must be provided upon application)

HIRE FEES : \$.....

### DETAILS OF GROUND(S) & FACILITY(S) TO BE BOOKED:

GROUND/FACILITY(S)	DATE(S)	TIME(S)

### Seasonal Hirers only -

Rosters for all grounds provided? Yes/No

If no, estimated date to be received: \_\_\_ / \_\_\_ / \_\_\_

Finals are to be booked by relevant Association.

**DETAILS OF THE SPORT AND/OR ACTIVITY:**

Type of sport/activity to be undertaken:

.....

*If you answered "Soccer" above, your Club/Association must be aware that if portable soccer goals are to be used, they must apply with the Australian Standard Handbook HB 227-2003. A copy of the Standard can be obtained from Brighton Council upon request.*

**\*\* Equestrian/animal events - clean up and removal of manure is a condition of hire of the grounds.**

Number of people attending: .....

Is the event being held open to the General Public (either by general advertisement or by paid/ticketed admission)?

Yes/No

Is the event going to be attended by 1000 or more people at any one time for a period of 2 hours or longer?

Yes/No

**If yes then a Place of Assembly License is required under the Public Health Act 1997, and the application requires assessment by Councils Environmental Health Officer.**

Will any temporary structures be erected at the event?

Yes/No

*'Temporary structure' includes any-*

*(a) Booth, tent or other temporary enclosure, whether or not part of the booth, tent or enclosure is permanent; or*

*(b) Temporary seating structure; or*

*(c) Other prescribed structure.*

*Prescribed temporary structures include: (1) a mobile structure; (2) a temporary bridge; (3) a temporary stage; (4) a temporary platform, and (5) a temporary tower.*

**If yes a Temporary Occupancy Permit may be required under the Building Act 2000, and application to be assessed by Councils Building Compliance Officer.**

**Food Production and/or Sales**

Will the kiosk facilities be used?

Yes/No

Will you be **selling** food? (Includes food that is provided as part of registration and/or entry fee)

Yes/No

**If you answered YES, it is a legal requirement under Section 84 of the Food Act 2003 to notify Council if you are planning any activity that involves either the handling of food intended for sale or the sale of food. Therefore, it may be necessary to obtain a temporary Food License from Council or provide a copy of your current Food License (if operating on a permanent basis). Please contact Council's Environmental Health Officer on 6268 7029 to obtain the correct forms & information.**

**To be completed by the Environmental Health Officer before submitting this application.**

**OFFICE USE ONLY**

Food License Approved: Yes/No

Environmental Health Officer: .....Date: \_\_/\_\_/\_\_

Will alcohol be consumed? Yes/No

Will alcohol be sold to individuals? Yes/No

If yes, then a Liquor License must be obtained from the Commissioner for Licensing (Ph 6236 2261) Email-licensing@treasury.tas.gov.au or see under the white pages for the Dept of Treasury & Finance for your local contact.

Has a Liquor License been provided? Yes/No

**DECLARATION**

I .....of.....

.....(Residential address only) hereby make application for the premises set out in the Schedule to this application for the day and times specified in the Schedule and I acknowledge having received and read a copy of the Conditions of Use (Recreational Grounds & Facilities) and undertake to be bound by and comply with these Conditions in every respect and I further undertake to be responsible for ensuring that all individuals or groups using the facility in association with this application shall comply with the Conditions.

**Signature:** ..... **Date:** \_\_\_ / \_\_\_ / \_\_\_

**PLEASE RETURN ALL FORMS TO :-**

**BRIGHTON COUNCIL**  
**1 Tivoli Road**  
**Old Beach TAS 7017**  
**For further information, please contact (03) 6268 7000.**

<b>OFFICE USE ONLY</b>		
Hire fees paid: (Cash/Inv)	Yes/No/NA	Amount: \$...... Inv. Date ___/___/___
Security Bond paid:	Yes/No/NA	
Key deposit paid:	Yes/No/NA	
Public Liability Insurance provided	Yes/No/NA/Paid	
Facility has been assessed as suitable for sport being played under this agreement as per MyData ground specifications.	Yes/No/NA	
Food licence EHO assessed	Yes/No /NA	
POA application EHO assessed	Yes/No/NA	
Building Control Officer assessed	Yes/No/NA	
Liquor licence provided	Yes/No/NA	
Event approved	Yes/No/NA	
Notes:.....		
.....		
Signature of Endorsing Council Officer: .....	Date of approval: ___/___/___	