



## Right to Information Act 2009

### Application for Assessed Disclosure

#### Applicant's Details:

Name:

Title:

Postal Address:

#### Daytime contact information:

Telephone:

Business

Home

Mobile

Email:

#### Public authority applied to:

Brighton Council

#### General topic of information applied for:

(one sentence summary of information requested)

---

---

---

---

---

---

---

---

---

---

**Description of efforts made prior to this application to obtain this information:**

---

---

---

---

---

---

---

---

---

---

**Application fee included (please tick)**

**OR**

**Application  
for waiver:**

Member of  
Parliament

Impecunious  
applicant

General public  
interest or benefit

**If application for personal information, proof of identity provided (please tick)**

**Details of the Information sought:**

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

---

(If there is insufficient room in the space provided please attach further details.)

I understand that a charge may be made for the costs incurred in searching for the record and supplying a copy of the information or for making arrangements to view a record or for providing a written transcript of information or for supervising inspection of any material. (please refer notes below on charges)

Applicants Signature:

Date:

## Information about assessed disclosure under the Right to Information Act 2009

### Object of the Act

Section 3 of the Act includes this statement of the objects of the Act:

- (1) *The object of this Act is to improve democratic government in Tasmania –*
- (a) *by increasing the accountability of the executive to the people of Tasmania; and*
  - (b) *by increasing the ability of the people of Tasmania to participate in their governance; and*
  - (c) *by acknowledging that information collected by public authorities is collected for and on behalf of the people of Tasmania and is the property of the State.*
- (2) *This object is to be pursued by giving members of the public the right to obtain information held by public authorities and Ministers.*
- (3) *This object is also to be pursued by giving members of the public the right to obtain information about the operations of Government.*
- (4) *It is the intention of Parliament –*
- (a) *that this Act be interpreted so as to further the object set out in subsection (1); and*
  - (b) *that discretions conferred by this Act be exercised so as to facilitate and promote, promptly and at the lowest reasonable cost, the provision of the maximum amount of official information.*

## Applications for assessed disclosure

- Applications are to be addressed to:  
General Manager  
Brighton Council  
1 Tivoli Road,  
OLD BEACH TAS 7017  
  
or [admin@brighton.tas.gov.au](mailto:admin@brighton.tas.gov.au)
- Applications are to be made in writing and include the information required by Regulation 4 of the *Right to Information Regulations 2010*.
- **Applications are to be accompanied by the application fee. This fee is 25 fee units, which is \$38.75 as at 1 July 2017 and is indexed annually.**
- An applicant can apply for the application fee to be waived where the applicant is a Member of Parliament in the pursuit of their official duty; where the applicant is impecunious; and where the information sought is intended to be used for a purpose that is of general public interest or benefit.

## Responsibilities of the public authority

- Applicants are to be notified of the decision on an application for assessed disclosure within 20 working days of the application being accepted by the public authority.
- Before the application is accepted, the public authority has a maximum of 10 working days to negotiate with the applicant to further define the application.
- If a need to consult with a third party arises, a further 20 working days will be allowed in addition to the original 20 days.
- If these time limits are not conformed with, the application will be deemed to be refused and the applicant may apply to the Ombudsman for a review of that decision.