



# Brighton Council

**MINUTES OF THE ORDINARY COUNCIL MEETING  
OF THE BRIGHTON COUNCIL HELD  
IN THE COUNCIL CHAMBER, COUNCIL OFFICES  
OLD BEACH AT 5.35 P.M. ON TUESDAY,  
20<sup>th</sup> JUNE 2017**

**PRESENT:** Cr Foster (Mayor); Cr Curran (Deputy Mayor); Cr Garlick; Cr Geard; Cr Gray; Cr Higgins; Cr Jeffries; Cr Owen and Cr Williams.

**IN ATTENDANCE:** Mr R Sanderson (General Manager); Mrs J Banks (Governance Manager); Mr H Macpherson (Municipal Engineer); Mr J Dryburgh (Manager Development Services) and Ms G Browne (Acting Manager Corporate Services).

## **1. CONFIRMATION OF MINUTES:**

1.1 CONFIRMATION OF MINUTES OF THE ORDINARY COUNCIL MEETING OF 16<sup>th</sup> MAY 2017:

*Cr Gray moved, Cr Geard seconded that the Minutes of the Ordinary Council Meeting of 16<sup>th</sup> May 2017 be confirmed.*

**CARRIED**

### **VOTING RECORD**

<b>In favour</b>	<b>Against</b>
Cr Curran	
Cr Foster	
Cr Garlick	
Cr Geard	
Cr Gray	
Cr Higgins	
Cr Jeffries	
Cr Owen	
Cr Williams	

1.2 CONFIRMATION OF MINUTES OF THE FINANCE COMMITTEE MEETING OF 13<sup>TH</sup> JUNE 2017:

*Cr Garlick moved, Cr Owen seconded that the Minutes of the Finance Committee Meeting of 13<sup>th</sup> June 2017 be confirmed.*

**CARRIED**

**VOTING RECORD**

<b>In favour</b>	<b>Against</b>
Cr Curran	
Cr Foster	
Cr Garlick	
Cr Geard	
Cr Gray	
Cr Higgins	
Cr Jeffries	
Cr Owen	
Cr Williams	

**1.3 CONFIRMATION OF MINUTES OF THE PLANNING AUTHORITY MEETING OF 13<sup>TH</sup> JUNE 2017:**

*Cr Gray moved, Cr Curran seconded that the Minutes of the Planning Authority Meeting of 13<sup>th</sup> June 2017 be confirmed.*

**CARRIED**

**VOTING RECORD**

<b>In favour</b>	<b>Against</b>
Cr Curran	
Cr Foster	
Cr Garlick	
Cr Geard	
Cr Gray	
Cr Higgins	
Cr Jeffries	
Cr Owen	
Cr Williams	

**2. APPLICATIONS FOR LEAVE OF ABSENCE:**

*All members were present.*

**3. PUBLIC QUESTION TIME AND DEPUTATIONS:**

*There was no requirement for public question time.*

**4. DECLARATION OF INTEREST:**

In accordance with Part 5, Section 48 of the *Local Government Act 1993*, the Chairman of a meeting is to request Councillors to indicate whether they have, or are likely to have an interest in any item on the agenda; and

Part 2 Regulation 8 (7) of the Local Government (Meeting Procedures) Regulations 2015, the Chairman of a meeting is to request Councillors to indicate whether they have, or are likely to have, a pecuniary interest in any item on the agenda.

Accordingly, Councillors are requested to advise of any interest they may have in respect to any matter appearing on the agenda, or any supplementary item to the agenda, which the Council has resolved to deal with, in accordance with Part 2 Regulation 8 (6) of the Local Government (Meeting Procedures) Regulations 2015.

*There were no declarations of interest.*

## **5. REPORTS FROM COUNCILLORS:**

### **5.1 MAYOR'S COMMUNICATIONS:**

**AUTHOR:** Mayor  
(Cr T Foster)

The Mayor's communications were as follows:-

- |      |    |  |
|------|----|--|
| May  | 19 | Heath Macpherson and I met with Paul and Karen Taylor to discuss issues with the Army Camp development.    |
| May  | 25 | Presentation of Warren Lee scholarship at UTAS.  |
| May  | 29 | Strategy meeting of stakeholders in the Taswater takeover issue.   |
| May  | 30 | Strategy meeting with GM, DGM and Tony and Ingrid Harrison.  |
| June | 05 | Meeting of Microwise Board.  |
| Jun  | 06 | Meeting and lunch with Jock Campbell Deputy Mayor of Clarence.   |
| Jun  | 09 | Official opening of Brian Mitchell's Bridgewater Office - attended by Deputy Mayor and Mrs Noeline Foster. |
| Jun  | 13 | Meeting with Jeremy Smith and Paul Salter from Tas Fire Service.   |
| Jun  | 13 | Finance Committee meeting  |
| Jun  | 13 | Planning Authority meeting   |
| Jun  | 19 | GM and I met with Tony and Ingrid Harrison.  |
| Jun  | 20 | Citizenship ceremony.  |
| Jun  | 20 | Ordinary Council Meeting.  |

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### **RECOMMENDATION:**

That the Mayor's communications be received.

### **DECISION:**

*Cr Gray moved, Cr Curran seconded that the report be received.*

**CARRIED**

**VOTING RECORD**

<b>In favour</b>	<b>Against</b>
Cr Curran	
Cr Foster	
Cr Garlick	
Cr Geard	
Cr Gray	
Cr Higgins	
Cr Jeffries	
Cr Owen	
Cr Williams	

**5.2 REPORTS FROM COUNCIL REPRESENTATIVES WITH OTHER ORGANISATIONS:**

FILE REFERENCE: 0205-6

Cr Curran advised that together with Cr Gray, the General Manager and Manager Development Services she attended a meeting of the South Central Region recently.

Cr Curran and Project Engineer, Anna Wilson met school students at the Bowden Road underpass to discuss their issues with the underpass.

Cr Curran attended the opening of Brian Mitchell’s office in Bridgewater.

Cr Curran, Cr Gray and Manager Development Services met with Mr & Mrs Salter regarding their development.

Cr Geard attended a meeting of the Hobart Fire Area Management committee recently.

Cr Gray and the Municipal Engineer attended a STCA Waste Management Committee meeting.

**DECISION:**

*Cr Jeffries moved, Cr Williams seconded that the reports be received.*

**CARRIED**

**VOTING RECORD**

<b>In favour</b>	<b>Against</b>
Cr Curran	
Cr Foster	
Cr Garlick	
Cr Geard	
Cr Gray	
Cr Higgins	
Cr Jeffries	
Cr Owen	
Cr Williams	

### **5.3 CORRESPONDENCE FROM SOUTHERN TASMANIAN COUNCILS ASSOCIATION (STCA), LGAT, TASWATER AND JOINT AUTHORITIES:**

Correspondence and reports from the STCA, LGAT, TasWater and Joint Authorities.

If any Councillor wishes to view documents received contact should either be made with the Governance Manager or General Manager.

### **6. NOTIFICATION OF COUNCIL WORKSHOPS:**

In accordance with the requirements of the Local Government (Meeting Procedures) Regulations 2015, it was reported that no workshops were held since the last Ordinary Council Meeting.

### **7. NOTICE OF MOTION:**

*There were no notices of motion.*

### **8. CONSIDERATION OF SUPPLEMENTARY ITEMS TO THE AGENDA:**

In accordance with the requirements of Part 2 Regulation 8(6) of the Local Government (Meeting Procedures) Regulations 2015, the Council, by absolute majority may approve the consideration of a matter not appearing on the agenda, where the General Manager has reported:

- (a) the reason it was not possible to include the matter on the agenda, and
- (b) that the matter is urgent, and
- (c) that advice has been provided under Section 65 of the *Local Government Act 1993*.

### **RECOMMENDATION:**

That the Council resolve by absolute majority to deal with any supplementary items not appearing on the agenda, as reported by the General Manager in accordance with the provisions of the Local Government (Meeting Procedures) Regulations 2015.

### **DECISION:**

*The General Manager advised that there were no supplementary agenda items.*

**9. REPORTS FROM COMMITTEES:**

**9.1 FINANCE COMMITTEE – 13/6/17:**

The recommendations of the Finance Committee Meeting of 13<sup>th</sup> June 2017, were submitted to Council for adoption.

**DECISION:**

*Cr Gray moved, Cr Owen seconded that the recommendations of the Finance Committee meeting of 13<sup>th</sup> June 2017, be adopted.*

**CARRIED**

**VOTING RECORD**

<b>In favour</b>	<b>Against</b>
Cr Curran	
Cr Foster	
Cr Garlick	
Cr Geard	
Cr Gray	
Cr Higgins	
Cr Jeffries	
Cr Owen	
Cr Williams	

**10. COUNCIL ACTING AS PLANNING AUTHORITY:**

In accordance with the provisions of Part 2 Regulation 25 of the Local Government (Meeting Procedures) Regulations 2015, the intention of the Council to act as a Planning Authority pursuant to the *Land Use Planning and Approvals Act 1993* is to be noted. In accordance with Regulation 25, the Council will act as a planning authority in respect to those matters appearing under Item 10 on this agenda, inclusive of any supplementary items.

*There were no planning items listed on this Agenda.*

**11. REPORTS FROM OFFICERS:**

**11.1 COMMON SERVICES JOINT VENTURE MONTHLY REPORTS:**

**AUTHOR:** Executive Consultant  
(Mrs K Hossack)

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**Background:**

When the Common Services Joint Venture was formalised there was an undertaking that monthly reports would be provided to member councils. There are seven councils that have joined to date.

One report is for the overall performance of the joint venture which is provided to all member councils. The other report is council specific for each member council that is provided only to that council. The second attachment is for Brighton Council’s performance for the month.

**Consultation:**

General Manager

**Risk Implications:**

Nil

**Financial Implications:**

See attached reports for financial information about the Common Services Joint Venture and Brighton Council.

**Other Issues:**

These reports provide detailed information to assist in dealing with the amalgamation program and the financial sustainability of the joint venture and individual councils.

**Assessment:**

The reports provide updates of proposed actions and collaborations which will build the overall capability and outputs of the group.

**Options:**

1. Adopt the recommendation.
2. Do nothing.

**RECOMMENDATION:**

That the reports be received.

**DECISION:**

*Cr Jeffries moved, Cr Garlick seconded that the recommendation be adopted.*

**CARRIED**

**VOTING RECORD**

<b>In favour</b>	<b>Against</b>
Cr Curran	
Cr Foster	
Cr Garlick	
Cr Geard	
Cr Gray	
Cr Higgins	
Cr Jeffries	
Cr Owen	
Cr Williams	

## 11.2 DELEGATIONS – LOCAL GOVERNMENT (GENERAL) REGULATIONS 2015:

**AUTHOR:** Governance Manager  
(Mrs J Banks)

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### **Background:**

Council's current Instrument of Delegation for tenders refers to the *Local Government (General) Regulations 2005*. These Regulations were amended in 2015 so the purpose of this report is to reflect the change in the year on the Instrument.

Legislation enables Council to delegate some of its functions to assist in the smooth and efficient running of Council affairs.

In order for Council to make a valid delegation, legislation requires:-

- a) Council must have authority from legislation to delegate the Function
- b) The legislation must allow Council to delegate the Function to the Delegate
- c) Council must resolve to make the delegation
- d) Council must resolve to seal and Instrument of Delegation

In addition, Council may resolve to allow the delegate to sub-delegate the Function.

### **Consultation:**

Nil

### **Risk Implications:**

Council may incur legal costs if demonstrated that Council's delegation/s are invalid.

### **Financial Implications:**

None, unless delegations are deemed invalid and action is taken against Council.

### **Assessment:**

Council's Tender Policy AP08 was revised in 2015 to reflect the changes in the *Local Government (General) Regulations 2015*.

### **Options:**

1. As per the recommendation.
  2. That the Delegation not be adopted.
-



**RECOMMENDATION:**

That Council resolve to delegate the following functions and powers to the General Manager in accordance with Section 22 of the *Local Government Act 1993*; and that the General Manager sub-delegate functions and powers in accordance with Section 64 of the *Local Government Act 1993*, and Section 8(4) of the *Building Act 2016*; and if at any time the General Manager is unable to act, Council delegates the Function to the person acting as the General Manager at the time.

*Local Government (General) Regulations 2015*

1.	S.23 – Public Tenders	In accordance with Policy AP08
2.	S.25 – Multiple-use register	In accordance with Policy AP08
3.	S.26 – Multiple-stage tender	In accordance with Policy AP08

The Delegations are made on the following conditions:

1. The Delegation is subject to the conditions or restrictions (if any) outlined in the table above.
2. The Delegation is subject to such policies, policy guidelines and directions as the authority may from time to time approve.
3. The Delegation is subject to the Council’s by-laws or the provisions of any Act.
4. That the general Instruments of Delegation in relation to the Act listed above be signed and sealed by the authority.

**DECISION:**

*Cr Owen moved, Cr Higgins seconded that the recommendation be adopted.*

**CARRIED**

**VOTING RECORD**

- | In favour   | Against |
|-------------|---------|
| Cr Curran   |         |
| Cr Foster   |         |
| Cr Garlick  |         |
| Cr Geard    |         |
| Cr Gray     |         |
| Cr Higgins  |         |
| Cr Jeffries |         |
| Cr Owen     |         |
| Cr Williams |         |

## 11.3 HOBART CITY COUNCIL – LGAT MOTION – AUSTRALIA DAY CHANGE OF DATE – REQUEST SUPPORT FROM COUNCIL:

**AUTHOR:** Governance Manager  
(Mrs J Banks)

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### **Background:**

Council has received a letter from the Lord Mayor seeking Council's support on a motion the City of Hobart are intending to submit to the Local Government Association of Tasmania's (LGAT) General Meeting in July.

Hobart City Council are seeking Councils support for the LGAT to lobby the Federal Government to change the date of recognition of Australia Day.

### **Consultation:**

Mayor, General Manager and Governance Manager

### **Risk Implications:**

Nil

### **Financial Implications:**

Nil

### **Assessment:**

N/A

### **Options:**

1. As per the recommendation.
  2. That Council support the motion Hobart City Council is intending to submit to the LGAT General Meeting in July.
  3. That Council not support the motion.
- 

### **RECOMMENDATION:**

Submitted for discussion.

### **DECISION:**

*Cr Curran moved, Cr Owen seconded that Option 2 be adopted.*

**MOTION LOST**

### **VOTING RECORD**

<b>In favour</b>	<b>Against</b>
Cr Curran	Cr Foster
Cr Jeffries	Cr Garlick
Cr Williams	Cr Geard

Cr Gray  
Cr Higgins  
Cr Owen

*Cr Owen moved, Cr Higgins seconded that Option 3 be adopted.*

**CARRIED**

**VOTING RECORD**

<b>In favour</b>	<b>Against</b>
Cr Foster	Cr Curran
Cr Garlick	Cr Jeffries
Cr Geard	Cr Williams
Cr Gray	
Cr Higgins	
Cr Owen	

**11.4 LOCAL GOVERNMENT ASSOCIATION OF TASMANIA (LGAT)  
– ELECTION OF PRESIDENT:**

**AUTHOR:** Governance Manager  
(Mrs J Banks)

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**Background:**

Nominations for the Local Government Association of Tasmania (LGAT) election of President have closed. Ballot material has been received from the Tasmanian Electoral Commission with the following nominations for President:-

- Doug CHIPMAN - Clarence City Council
- Daryl QUILLIAM - Circular Head Council

The close of the postal ballot and declaration of result will take place on Wednesday, 12<sup>th</sup> July 2017.

**Consultation:**

N/A

**Risk Implications:**

None

**Financial Implications:**

None

**Other Issues:**

N/A

**Assessment:**

Nil

**Options:**

1. That the Ballot material not be completed and returned to the Tasmanian Electoral Commission.
  2. Adopt the recommendation.
- 

**RECOMMENDATION:**

That the Ballot material received from the Tasmanian Electoral Commission be completed and returned to the Commission.

**DECISION:**

*Resolved that Ald D Chipman be nominated as Council's preferred President and that the recommendation be adopted.*

**CARRIED**

**VOTING RECORD**

<b>In favour</b>	<b>Against</b>
Cr Curran	
Cr Foster	
Cr Garlick	
Cr Geard	
Cr Gray	
Cr Higgins	
Cr Jeffries	
Cr Owen	
Cr Williams	

**11.5 BY-LAW NO.1 OF 2017 – ENVIRONMENTAL HEALTH:**

**AUTHOR:** Governance Manager  
(Mrs J Banks)

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**Background:**

Councillors will recall this was discussed at the last Council Meeting with minor amendments to Section 29 to 31.

The amended By-law was sent to Council's Lawyers Abetz Curtis for certification in accordance with the Act.

**Consultation:**

Governance Manager and Abetz Curtis Lawyers

**Risk Implications:**

The primary function of this by-law is regulatory and it is considered that this By-law will not impose any restrictions on commercial activities or competition nor have a negative impact on business.

**Financial Implications:**

Nil.

**Other Issues:**

N/A

**Assessment:**

Advice previously received from the Local Government Division has indicated that Council can make minor amendments under Section 156A(1A) of the Act which removes the requirement for Council to prepare a Regulatory Impact Statement.

Council is still required to following the required steps in the making of a By-law.

**Options:**

1. As per the recommendation.
2. That Council not intend to make By-Law No. 1 of 2017 – Environmental Health.

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**RECOMMENDATION:**

1. That in accordance with the provisions of Section 156 of the *Local Government Act 1993*, Council gives notice that it intends to make a By-law for the purpose of regulating, controlling and protecting activities as caravans, sanitation, incinerators and animal control which may impact on environmental health within the municipality.
2. That the By-law (By-Law No. 1 of 2017 – Environmental Health) receive certification by a legal practitioner and the General Manager and the By-law is sealed by Council.
3. The By-law is to be published in the *Tasmanian Government Gazette*.
4. The By-law is submitted to the Joint Standing Committee on Subordinate Legislation.
5. The By-law is tabled in Parliament.
6. A copy of the By-law as published in the Gazette is sent to the Director of Local Government.

**DECISION:**

*Cr Owen moved, Cr Geard seconded that the recommendation be adopted.*

**CARRIED**

**VOTING RECORD**

<b>In favour</b>	<b>Against</b>
Cr Curran	
Cr Foster	
Cr Garlick	
Cr Geard	
Cr Gray	
Cr Higgins	
Cr Jeffries	
Cr Owen	
Cr Williams	

**11.6 LGAT – FUNDING SUPPORT TO CAMPAIGN AGAINST THE TAKEOVER OF TASWATER BY STATE GOVERNMENT:**

**AUTHOR:** Governance Manager  
(Mrs J Banks)

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**Background:**

As Councillors are aware a Special General Meeting of LGAT which was attended by the Acting Mayor, General Manager and Deputy General Manager; was held on the 11<sup>th</sup> May 2017. 23 of the 29 Councils determined the following:-

*That Members confirm there is no water and sewerage crisis, reject the proposed State Government ownership of TasWater and, through LGAT, urge the State Government to work cooperatively with LGAT, Councils and TasWater on the optimal water and sewerage infrastructure upgrade program to achieve the best outcome for Councils and Consumers.*

LGAT have written to Council seeking a commitment to contribute to this campaign, similar to what was undertaken during the Constitutional Recognition campaign.

LGAT are seeking 1% of Council's annual distribution.

**Consultation:**

Deputy General Manager, General Manager, Governance Manager

**Financial Implications:**

The suggested contribution for this campaign is 1% of Council's annual distribution. For Brighton this equates to \$9,240.

This is an unallocated request but could be funded from the Long Term Planning budget for 2016-17.

**Assessment:**

Brighton submitted the following motion which the Acting Mayor, Cr Barbara Curran addressed at the Special General Meeting:-

*That the Local Government Association of Tasmania formally rejects the proposed takeover of TasWater by the Tasmanian State Government and urges the State Government to work cooperatively with LGAT, Councils and TasWater on the optimal water and sewerage infrastructure upgrade program as determined by TasWater to achieve the best outcome for Councils and consumers.*

**Options:**

1. As per the recommendation.
2. That Council not commit funds to this campaign.
3. That Council agree to support the LGAT's campaign to fight the State Government's proposed takeover of Taswater, with in-kind support by way of our own campaign activity rather than a cash contribution.

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**RECOMMENDATION:**

That Council commit \$9,240 to LGAT for the campaign against the takeover of Taswater by the State Government as agreed by the majority of Councils at the Special General Meeting on the 11<sup>th</sup> May 2017.

This amount to be funded from the Long Term Planning budget 2016-17.

**DECISION:**

*Cr Curran moved, Cr Jeffries seconded that Option 3 be adopted.*

**CARRIED**

**VOTING RECORD**

<b>In favour</b>	<b>Against</b>
Cr Curran	
Cr Foster	
Cr Garlick	
Cr Geard	
Cr Gray	
Cr Higgins	
Cr Jeffries	
Cr Owen	
Cr Williams	

**11.7 WASTE TRANSFER STATION – FREE ACCESS:**

**FILE REFERENCE:** 0136-5

**AUTHOR:** Council Services Officer  
(Mrs C Harper)

**Background:**

In the past a number of users have been given free access to the Waste Transfer Station (WTS) for disposal of rubbish. Those users are as follows:

- Bridgewater/Gagebrook Uniting Church
- Community Corrections
- Jordan River Service (includes Neighbourhood Houses and Pete’s Shed)
- St Vincent de Paul (Shop)
- St Vincent de Paul (Bridgewater Nursery)
- Veterans Memorial Centre
- Bridgewater/Gagebrook Cleanup group.

Council has contacted all these providers to seek their requests for the 2017/2018 year.

To date these are the organisations who have responded and the amount of free access they have requested.

The requests received to date for 2017/18 usage is:-

Uniting Church	24
Jordan River Service	No response – 29 issued last year
St. Vincent De Paul (Shop)	104
St. Vincent de Paul (Nursery)	104
Community Corrections	20
Veterans Memorial Centre	No response
Bridgewater /Gagebrook Volunteer Group	12
Friends of the Farm	20

**Consultation:**

Council Services Officer, Governance Manager, Municipal Engineer, Uniting Church, Community Corrections, Jordan River Services, St Vincent de Paul (Shop & Nursery), Veterans Memorial Centre, Friends of the (school) Farm and Bridgewater/Gagebrook Volunteer group.

**Risk Implications:**

The free access is considered a donation as per Community Grants program.

**Financial Implications:**

Usage/Cost- 2016/17 as at 30 May 2017



Organisation	\$ Cost to date (30/5/17)
Uniting Church	\$0.00
Jordan River Service	\$346.00
St. Vincent De Paul (Shop)	\$887.00
Community Corrections	\$144.00
Veterans Memorial Centre	\$0.00
Friends of the Farm	\$346.00
Bridgewater /Gagebrook Volunteer Group	\$72.00
Bridgewater Anglers Group	\$12.00
Total	\$1807.00

**Other Issues:**

Waste disposal minimisation education may be required to reduce the overall amount of waste going to landfill.

**Assessment:**

N/A

**Options:**

1. As per the recommendation.
2. That Council charge all users.
3. Other amounts as decided by Council

**RECOMMENDATION:**

That all existing and new applicant users be provided free access for the 2017/18 financial year; this to be funded from the 2017/18 Grants and Donations budget and recorded in the Annual Report.

Organisation	No. of vouchers
Uniting Church	20
Jordan River Service	30
St. Vincent De Paul (Shop & Nursery)	78
Community Corrections	20
Bridgewater /Gagebrook Volunteer Group	12

Friends of the Farm	20
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**DECISION:**

*Cr Jeffries moved, Cr Garlick seconded that the recommendation be adopted.*

**CARRIED**

**VOTING RECORD**

<b>In favour</b>	<b>Against</b>
Cr Curran	
Cr Foster	
Cr Garlick	
Cr Geard	
Cr Gray	
Cr Higgins	
Cr Jeffries	
Cr Owen	
Cr Williams	

**11.8 MONTHLY PLANNING UPDATE:**

**AUTHORS:** Manager Development Services  
(Mr J Dryburgh)

**Background:**

This report is intended to provide a monthly summary of planning matters for Council.

**Discussion:**

**Purchase and Receipt of land:**

None.

**Projects:**

- **5+5+5 project:** The project has been ‘reinvented’ to align with the Work for the Dole system and is currently active again.
- **Greening Brighton Strategy:** Work is underway to determine the planting plan for the coming financial year, with a focus on the Herdsmans Cove side of the East Derwent Highway. Council staff engaged David Cundall from Southern Midlands (qualified horticulturalist) who has prepared a draft guideline for tree plantings in parks and reserves for all urban areas in the municipality.
- **Bridgewater Parkland Master Plan:** Two grant applications for Stage 1 of the Plan have been submitted for funding under the Building Better Regions Fund (Federal) and Community Infrastructure Grant (State) in partnership with Centacare Evolve Housing.

**Development Applications and leases on Council-owned land:**

The lease for use of council land for grazing adjacent to the Jordan River has now been signed.

**Council Land Subdivisions and Sales:**

Some BIHC sales have eventuated. Council's Deputy GM to report.

Clr Gray, James Dryburgh and David Allingham met with Centacare Evolve's planning consultants Holmes Dyer on the 8<sup>th</sup> June 2017 regarding transfers of Council land. A formal report will be put to Council in July.

**Other Strategic Matters:**

- **Brighton Interim Planning Scheme & Amendments:**

**Tivoli Green Specific Area Plan** - Council provided submissions to the TPC relating to a number of issues. It is expected that a further hearing will be required and the application will be re-advertised.

**Cove Hill Road rezoning:** Council provided submissions to the TPC regarding land supply issues and a further hearing has been scheduled for 5 July.

- **State Planning Scheme:** The Statewide Planning Provisions (SPP) have now been released.

Planning staff have begun to draft the Local Planning Schedules (LPS), particularly the relative simple conversions of existing Particular Purpose Zones and Specific Area Plans.

The TPC has been allocated additional funding to support Councils in preparing the LPS' and mapping. The Southern Councils have identified the following as priority funding areas:

- General GIS mapping
- Priority vegetation mapping
- Agricultural mapping
- Addressing changes to the Southern Tasmanian Regional Land Use Strategies.

The TPC are encouraging Council's to convert zones from their current status under the Interim Planning Schemes as far as practicable. There is very little scope for strategic work to be undertaken as part of the process.

Staff will look at scheduling a workshop with Councilors in the coming months to provide more detail around the preparation of the LPS and to get direction on any controversial issues that may arise.

- **Tasmanian Planning Policies:** The Tasmanian Planning Policies TPPs were released for comment by May 15<sup>th</sup>. Planning staff submitted that they were strongly supportive of the TPPs as they contained contemporary planning principles. However, they are largely inconsistent with the SPPs, but provide good direction for future reviews of the SPPs and pave the way for some quality strategic planning to be done in the future.
- **HT/Centacare Land Master plan:** A suite of Development Applications are expected during 2017.
  - Sixteen units at 2 Green Point Road have been approved and Council are awaiting a Building Permit Application.
  - The application at 20 Gunn St for 29 dwellings has been revised due to the alignment of the “new” Bridgewater Bridge and has now been reduced to 28 dwellings.
  - A DA for Stage 2 of Green Point Road is expected in coming weeks.
  - A decision on how land will be transferred from Council will provide for submission of a number of other DAs.
- **NDIS projects:** Nothing new.
- **Highway Services Precinct:** Permission to lodge a DA granted by State Growth, nothing received to date.
- **St. Anns:** A DA has been received for 83 new dwellings. The DA is generally just re-design of what was approved in 2010.

### **Planning Professional Services:**

Council will begin providing planning services to Tasman Council again at the start of July.

Council’s external planning services are predominantly for Derwent Valley Council (this includes work on the new planning scheme).

Council’s Manager DS has been charging some of his time to the South Central Sub-region councils for specific project work.

### **Statutory update (April 2017):**

For the past month (See Attachment).

### **Appeals:**

- 757 Boyer Road – dwelling. Hearing was held on 23rd May and Council is awaiting decision.
- 720 Boyer Road – quarry. Hearing scheduled for 11-12 July.

### **Enforcements:**

Some investigations and negotiations are in process:

- 19 Greenbanks Road. Ongoing non-compliance with permit. Infringement Notice Issued.

- 21 Greenbanks Road. Ongoing non-compliant uses. Notice of Intention to Issue Enforcement Notice issued
- 117 Stonefield Rd. Established horse training track without approvals which is causing a nuisance. DA submitted and decided by Planning Authority.

Council staff has successfully resolved a number of compliance issues in the previous months relating to illegal transport depots, illegal mechanics, illegal vehicle storage, vegetation clearing and illegal buildings.

**Consultation:**

All council departments.

**Risk Implications:**

N/A.

**Financial Implications:**

N/A.

**Options:**

1. As per the recommendation.
2. Council does not adopt the recommendation.

**RECOMMENDATION:**

That Council receive the report.

**DECISION:**

*Cr Jeffries moved, Cr Higgins seconded that the report be received.*

**CARRIED**

**VOTING RECORD**

In favour	Against
Cr Curran	
Cr Foster	
Cr Garlick	
Cr Geard	
Cr Gray	
Cr Higgins	
Cr Jeffries	
Cr Owen	
Cr Williams	

## 11.9 BRIGHTON BOWLS & COMMUNITY CENTRE – TENDER:

**AUTHOR:** Municipal Engineer  
(Mr H Macpherson)

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The Municipal Engineer reported on the Brighton Bowls and Community Centre tender and options which closed on the 13<sup>th</sup> June 2017.

### RECOMMENDATION:

Subject to reference checks and confirmation of the tender scope, that Council approve Bennett Construction as the successful tenderer.

### DECISION:

*Cr Geard moved, Cr Curran seconded that the recommendation be adopted.*

**CARRIED**

### VOTING RECORD

In favour	Against
Cr Curran	
Cr Foster	
Cr Garlick	
Cr Geard	
Cr Gray	
Cr Higgins	
Cr Jeffries	
Cr Owen	
Cr Williams	

## 11.10 BUDGET & RATE RESOLUTION - 2017/2018:

**AUTHOR:** Deputy General Manager  
(Mr G Davoren)

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### Background:

The Budget (Estimates) has been prepared in accordance with the *Local Government Act 1993* and has already been adopted in principal by Council during May 2017.

### Consultation:

Councillors, Senior Management, Senior Rates Officer, Ratepayers and other stakeholders.

### Risk Implications:

Nil

## Financial Implications:

As per the budget.

## Other Issues:

Nil

## Assessment:

The final rate increase is 2.3% for Brighton Council for all occupied properties which equals the annual CPI figure for Hobart to March 2017.

The rating resolution is in accordance with the *Local Government Act 1993* and in particular adopts the principles of Averaged Area Rates for residential properties.

## Options:

1. As per the recommendation.
2. Review the budget and make further changes prior to adoption.
3. Not adopt the budget and rate resolution.

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## RECOMMENDATION:

That Council approve the budget that was adopted in principle during May 2017, and that Council approve the 2017-2018 Rate Resolution as follows:

### 1. GENERAL RATE & MINIMUM

- 1.1 Pursuant to Section 90 of the *Local Government Act 1993* (here referred to as the "Act"), Council hereby makes the following General Rate for all rateable land within the municipal area for the financial year commencing 1 July 2017 and ending 30 June 2018:
  - (a) Pursuant to Section 90(3)(c) of the Act, a General Rate of 48.0 cents in the dollar of the assessed annual value (here referred to as "AAV") of the rateable land.
- 1.2 Pursuant to Section 107(1) of the Act, Council hereby varies the General Rate of 48.0 cents in the dollar (as previously made) as follows:
  - (a) For land within the municipality which is used or predominantly used for commercial purposes, the General Rate is varied by decreasing the amount of 48.0 cents in the dollar of AAV to 7.219711 cents in the dollar of AAV;
  - (b) For land within the municipality which is used or predominantly used for public purposes, the General Rate is varied by decreasing the amount of 48.0 cents in the dollar of AAV to 8.749950 cents in the dollar of AAV;
  - (c) For land within the municipality which is used or predominantly used for industrial purposes, the General Rate is varied by decreasing the amount of 48.0 cents in the dollar of AAV to 5.322705 cents in the dollar of AAV;

- (d) For land within the municipality which is used or predominantly used for primary production purposes, the General Rate is varied by decreasing the amount of 48.0 cents in the dollar of AAV to 5.276441 cents in the dollar of AAV;
- (e) For land within the municipality which is used or predominantly used for sporting or recreation purposes, the General Rate is varied by decreasing the amount of 48.0 cents in the dollar of AAV to 18.104593 cents in the dollar of AAV;
- (f) For land within the municipality which is not used and is zoned as Community Purpose within the Brighton Interim Planning Scheme 2015, the General Rate is varied by decreasing the amount of 48.0 cents in the dollar of AAV to 18.051248 cents in the dollar of AAV;
- (g) For land within the municipality which is not used and is zoned as Environmental Management within the Brighton Interim Planning Scheme 2015, the General Rate is varied by decreasing the amount of 48.0 cents in the dollar of AAV to 18.051248 cents in the dollar of AAV;
- (h) For land within the municipality which is not used and is zoned as General Business within the Brighton Interim Planning Scheme 2015, the General Rate is varied by decreasing the amount of 48.0 cents in the dollar of AAV to 10.179106 cents in the dollar of AAV;
- (i) For land within the municipality which is not used and is zoned as General Industrial within the Brighton Interim Planning Scheme 2015, the General Rate is varied by decreasing the amount of 48.0 cents in the dollar of AAV to 4.538144 cents in the dollar of AAV;
- (j) For land within the municipality which is not used and is zoned as Light Industrial within the Brighton Interim Planning Scheme 2015, the General Rate is varied by decreasing the amount of 48.0 cents in the dollar of AAV to 8.115403 cents in the dollar of AAV;
- (k) For land within the municipality which is not used and is zoned as Open Space within the Brighton Interim Planning Scheme 2015, the General Rate is varied by decreasing the amount of 48.0 cents in the dollar of AAV to 47.165826 cents in the dollar of AAV;
- (l) For land within the municipality which is not used and is zoned as Residential within the Brighton Interim Planning Scheme 2015, the General Rate is varied by decreasing the amount of 48.0 cents in the dollar of AAV to 17.255790 cents in the dollar of AAV;
- (m) For land within the municipality which is not used and is zoned as Residential within the Brighton Interim Planning Scheme 2015, the General Rate is varied by decreasing the amount of 48.0 cents in the dollar of AAV to 17.255790 cents in the dollar of AAV;



- (n) For land within the municipality which is not used and is zoned as Rural Resource within the Brighton Interim Planning Scheme 2015, the General Rate is varied by decreasing the amount of 48.0 cents in the dollar of AAV to 37.236178 cents in the dollar of AAV;
  - (o) For land within the municipality which is not used and is zoned as Urban Mixed within the Brighton Interim Planning Scheme 2015, the General Rate is varied by decreasing the amount of 48.0 cents in the dollar of AAV to 14.258808 cents in the dollar of AAV and
  - (p) For land within the municipality which is not used and is zoned as Utilities within the Brighton Interim Planning Scheme 2015, the General Rate is varied by decreasing the amount of 48.0 cents in the dollar of AAV to 20.644640 cents in the dollar of AAV.
- 1.3 Pursuant to Sections 107(2A) and 107(2B) of the Act, Council hereby sets minimum amounts payable, in respect of the general rate as varied, as follows:
- (a) For land within the municipality which is used or predominantly used for commercial purposes, the minimum amount payable in respect of the General Rate is an amount of \$875.00;
  - (b) For land within the municipality which is used or predominantly used for public purposes, the minimum amount payable in respect of the General Rate is an amount of \$875.00;
  - (c) For land within the municipality which is used or predominantly used for industrial purposes, the minimum amount payable in respect of the General Rate is an amount of \$875.00;
  - (d) For land within the municipality which is used or predominantly used for primary production purposes, the minimum amount payable in respect of the General Rate is an amount of \$875.00;
  - (e) For land within the municipality which is used or predominantly used for sporting or recreation purposes, the minimum amount payable in respect of the General Rate is an amount of \$375.00;
  - (f) For land within the municipality which is not used and is zoned as Community Purpose within the Brighton Interim Planning Scheme 2015, the minimum amount payable in respect of the General Rate is an amount of \$283.00;
  - (g) For land within the municipality which is not used and is zoned as Environmental Management within the Brighton Interim Planning Scheme 2015, the minimum amount payable in respect of the General Rate is an amount of \$283.00;
  - (h) For land within the municipality which is not used and is zoned as General Business within the Brighton Interim Planning Scheme 2015, the minimum amount payable in respect of the General Rate is an amount of \$283.00;

- (i) For land within the municipality which is not used and is zoned as General Industrial within the Brighton Interim Planning Scheme 2015, the minimum amount payable in respect of the General Rate is an amount of \$283.00;
- (j) For land within the municipality which is not used and is zoned as Light Industrial within the Brighton Interim Planning Scheme 2015, the minimum amount payable in respect of the General Rate is an amount of \$283.00;
- (k) For land within the municipality which is not used and is zoned as Open Space within the Brighton Interim Planning Scheme 2015, the minimum amount payable in respect of the General Rate is an amount of \$283.00;
- (l) For land within the municipality which is not used and is zoned as Residential within the Brighton Interim Planning Scheme 2015, the minimum amount payable in respect of the General Rate is an amount of \$283.00;
- (m) For land within the municipality which is not used and is zoned as Rural Living within the Brighton Interim Planning Scheme 2015, the minimum amount payable in respect of the General Rate is an amount of \$283.00;
- (n) For land within the municipality which is not used and is zoned as Rural Resource within the Brighton Interim Planning Scheme 2015, the minimum amount payable in respect of the General Rate is an amount of \$283.00;
- (o) For land within the municipality which is not used and is zoned as Urban Mixed within the Brighton Interim Planning Scheme 2015, the minimum amount payable in respect of the General Rate is an amount of \$283.00 and
- (p) For land within the municipality which is not used and is zoned as Utilities within the Brighton Interim Planning Scheme 2015, the minimum amount payable in respect of the General Rate is an amount of \$283.00.

## **2. AVERAGED AREA RATE**

2.1 Pursuant to Section 109A of the Act and Certificates issued to Council in accordance with Section 109H of the Act, Council hereby make the following averaged area rate (here referred to as "AAR") for all rateable land within the municipal area for the following categories and localities for the financial year commencing 1 July 2017 and ending 30 June 2018:

- (a) In the locality of Bridgewater, for rateable land that is used, or predominantly used, for residential purposes, the General Rate is varied by decreasing the amount of 48.0 cents in the dollar of AAV to 7.080410 cents in the dollar of AAV and then an AAR is made in the amount of \$760.00;
- (b) In the locality of Brighton, for rateable land that is used, or predominantly used, for residential purposes, the General Rate is varied by decreasing the amount of 48.0 cents in the dollar of AAV to 6.138841 cents in the dollar of AAV and then an AAR is made in the amount of \$875.00;

- (c) In the locality of Dromedary, for rateable land that is used, or predominantly used, for residential purposes, the General Rate is varied by decreasing the amount of 48.0 cents in the dollar of AAV to 5.353498 cents in the dollar of AAV and then an AAR is made in the amount of \$875.00;
- (d) In the locality of Gagebrook, for rateable land that is used, or predominantly used, for residential purposes, the General Rate is varied by decreasing the amount of 48.0 cents in the dollar of AAV to 7.820416 cents in the dollar of AAV and then an AAR is made in the amount of \$760.00;
- (e) In the locality of Herdsmans Cove, for rateable land that is used, or predominantly used, for residential purposes, the General Rate is varied by decreasing the amount of 48.0 cents in the dollar of AAV to 7.476217 cents in the dollar of AAV and then an AAR is made in the amount of \$760.00;
- (f) In the locality of Honeywood for rateable land that is used, or predominantly used, for residential purposes, the General Rate is varied by decreasing the amount of 48.0 cents in the dollar of AAV to 5.016864 cents in the dollar of AAV and then an AAR is made in the amount of \$875.00;
- (g) In the locality of Old Beach for rateable land that is used, or predominantly used, for residential purposes, the General Rate is varied by decreasing the amount of 48.0 cents in the dollar of AAV to 5.363666 cents in the dollar of AAV and then an AAR is made in the amount of \$875.00;
- (h) In the locality of Pontville for rateable land that is used, or predominantly used, for residential purposes, the General Rate is varied by decreasing the amount of 48.0 cents in the dollar of AAV to 5.220975 cents in the dollar of AAV and then an AAR is made in the amount of \$875.00;
- (i) In the locality of Tea Tree for rateable land that is used, or predominantly used, for residential purposes, the General Rate is varied by decreasing the amount of 48.0 cents in the dollar of AAV to 4.703585 cents in the dollar of AAV and then an AAR is made in the amount of \$875.00;
- (j) In the locality of Bridgewater, for rateable land that may be classified as being both used, or predominantly used, for residential purposes and non-use land [i.e. vacant residential], the General Rate is varied by decreasing the amount of 48.0 cents in the dollar of AAV to 5.525333 cents in the dollar of AAV and then an AAR is made in the amount of \$283.00;
- (k) In the locality of Brighton, for rateable land that may be classified as being both used, or predominantly used, for residential purposes **and** non-use land [i.e. vacant residential], the General Rate is varied by decreasing the amount of 48.0 cents in the dollar of AAV to 4.985632 cents in the dollar of AAV and then an AAR is made in the amount of \$283.00;

- (l) In the locality of Dromedary, for rateable land that may be classified as being both used, or predominantly used, for residential purposes **and** non-use land [i.e. vacant residential], the General Rate is varied by decreasing the amount of 48.0 cents in the dollar of AAV to 6.372392 cents in the dollar of AAV and then an AAR is made in the amount of \$283.00;
- (m) In the locality of Gagebrook, for rateable land that may be classified as being both used, or predominantly used, for residential purposes and non-use land [i.e. vacant residential], the General Rate is varied by decreasing the amount of 48.0 cents in the dollar of AAV to 12.596598 cents in the dollar of AAV and then an AAR is made in the amount of \$283.00;
- (n) In the locality of Herdsmans Cove, for rateable land that may be classified as being both used, or predominantly used, for residential purposes **and** non-use land [i.e. vacant residential], the General Rate is varied by decreasing the amount of 48.0 cents in the dollar of AAV to 16.869840 cents in the dollar of AAV and then an AAR is made in the amount of \$283.00;
- (o) In the locality of Honeywood, for rateable land that may be classified as being both used, or predominantly used, for residential purposes **and** non-use land [i.e. vacant residential], the General Rate is varied by decreasing the amount of 48.0 cents in the dollar of AAV to 4.360107 cents in the dollar of AAV and then an AAR is made in the amount of \$283.00;
- (p) In the locality of Old Beach, for rateable land that may be classified as being both used, or predominantly used, for residential purposes **and** non-use land [i.e. vacant residential], the General Rate is varied by decreasing the amount of 48.0 cents in the dollar of AAV to 5.139263 cents in the dollar of AAV and then an AAR is made in the amount of \$283.00;
- (q) In the locality of Pontville, for rateable land that may be classified as being both used, or predominantly used, for residential purposes and non-use land [i.e. vacant residential], the General Rate is varied by decreasing the amount of 48.0 cents in the dollar of AAV to 5.867474 cents in the dollar of AAV and then an AAR is made in the amount of \$283.00; and
- (r) In the locality of Tea Tree, for rateable land that may be classified as being both used, or predominantly used, for residential purposes and non-use land [i.e. vacant residential], the General Rate is varied by decreasing the amount of 48.0 cents in the dollar of AAV to 3.474382 cents in the dollar of AAV and then an AAR is made in the amount of \$283.00.

### 3. **WASTE MANAGEMENT SERVICE CHARGE**

Pursuant to Section 94(1) of the Act, Council hereby make a service charge for waste management for the financial year commencing 1 July 2017 and ending 30 June 2018 of \$186.00 for each premises, tenement, flat, unit, apartment, single stratum section or portion of land set aside for separate occupation to which a regular garbage and recycling removal service is supplied by the Council.

**4. FIRE SERVICE RATE**

Pursuant to Sections 93 & 93A of the Act, and notice received by Council in accordance with Section 81B of the *Fire Service Act 1979*, the following fire service rates apply for the financial year commencing 1 July 2017 and ending 30 June 2018:

- (a) A Separate Urban Fire Rate of 1.316010 cents in the dollar of AAV in respect of all lands in the proclaimed district with a minimum amount of \$39.00;
- (b) A Separate Brighton Rural Fire Rate of 0.363198 cents in the dollar of AAV in respect of all lands in the proclaimed district with a minimum amount of \$39.00; and
- (c) A Separate Rural Fire Rate of 0.305067 cents in the dollar of AAV in respect of all lands in the proclaimed district with a minimum amount of \$39.00.

**5. PAYMENT OF RATES & CHARGES BY INSTALMENTS**

Rates and Charges must be paid by four (4) instalments – the first to be paid on or before 7 August 2017, and then by 29 September 2017, 31 January 2018 and 29 March 2018 respectively.

**6. INTEREST**

Pursuant to Section 128(1) (b) of the Act interest will apply to any amount of rates and charges and water rates and charges which remain unpaid after the date on which it is to be paid. The rate for 2017/2018 is 8.72% per annum calculated on a daily basis.

**7. DISCOUNT**

That Council applies a discount in accordance with Section 130 of the Act. The applicable discount being 1% applied to any annual rates paid in full by the due date of the first instalment.

**DECISION:**

*Cr Geard moved, Cr Jeffries seconded that the recommendation be adopted.* **CARRIED**

**VOTING RECORD**

<b>In favour</b>	<b>Against</b>
Cr Curran	
Cr Foster	
Cr Garlick	
Cr Geard	
Cr Gray	
Cr Higgins	
Cr Jeffries	
Cr Owen	
Cr Williams	

**11.11 MICROWISE - UPDATE REPORT:**

**AUTHOR:** General Manager  
(Mr R Sanderson)

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The General Manager provided an update on the progress of Microwise at the Council meeting.

**Options:**

1. As per the recommendation.
  2. Not receive the report.
- 

**RECOMMENDATION:**

That the report be received.

**DECISION:**

*Cr Jeffries moved, Cr Williams seconded that the report be received.*

**CARRIED**

**VOTING RECORD**

<b>In favour</b>	<b>Against</b>
Cr Curran	
Cr Foster	
Cr Garlick	
Cr Geard	
Cr Gray	
Cr Higgins	
Cr Jeffries	
Cr Owen	
Cr Williams	

*Cr Curran moved, Cr Garlick seconded that the meeting be closed to the public to allow discussion of matters that are described in Regulation 15 of the Local Government (Meeting Procedures) Regulations 2015, and that members of the public be required to leave the meeting.*

**CARRIED**

**VOTING RECORD**

<b>In favour</b>	<b>Against</b>
Cr Curran	
Cr Foster	
Cr Garlick	
Cr Geard	
Cr Gray	
Cr Higgins	
Cr Jeffries	

Cr Owen  
Cr Williams

**12. CLOSED MEETING:**

Regulation 15 of the Local Government (Meeting Procedures) Regulations 2015 provides that Council may consider certain sensitive matters in Closed Meeting.

The following matter is listed in the Closed Meeting section of the Council Agenda in accordance with Regulation 15 of the Local Government (Meeting Procedures) Regulations 2015.

*This matter was to be considered in a closed meeting of Council by authority of the Local Government (Meeting Procedures) Regulations 2015, Section 15(2)(f)*

**12.1 CONFIRMATION OF MINUTES OF THE ORDINARY COUNCIL MEETING OF 16<sup>th</sup> MAY 2017 – CLOSED PORTION:**

*Cr Gray moved, Cr Jeffries seconded that the minutes of the closed portion of Ordinary Council meeting of the 16<sup>th</sup> May 2017, be adopted.*

**CARRIED**

**VOTING RECORD**

<b>In favour</b>	<b>Against</b>
Cr Curran	
Cr Foster	
Cr Garlick	
Cr Geard	
Cr Gray	
Cr Higgins	
Cr Jeffries	
Cr Owen	
Cr Williams	

*Cr Jeffries moved, Cr Curran seconded that council resolve out of Closed Council and that the decision made while in Closed Council be adopted.*

**CARRIED**

**VOTING RECORD**

<b>In favour</b>	<b>Against</b>
Cr Curran	
Cr Foster	
Cr Garlick	
Cr Geard	
Cr Gray	
Cr Higgins	
Cr Jeffries	
Cr Owen	
Cr Williams	

### 13. QUESTIONS ON NOTICE:

*Cr Owen has asked the following questions:-*

**QUESTION 1: *When were streets of Bridgewater and the rest of Municipality last swept?***

RESPONSE: Bridgewater streets were last swept December 2016 and were due to be swept April/May 2017, but due to budget constraints they have now been scheduled for July.

**QUESTION 2: *When are these streets due to be swept next?***

RESPONSE: The road sweeper is booked to commence with Bridgewater in July.

**QUESTION 3: *How often are these streets swept and adjoining public lands de-littered?***

RESPONSE: Each area is swept 4 times per year pending on budget. Litter is collected on an on-going basis, some areas are on a daily collection other areas are picked up prior to mowing etc

**QUESTION 4: *Are there any strategies whereby staff driving around day to day, report or remedy issues there and then?***

RESPONSE: Staff do attend to issues they come across if appropriate at the time or time permits; staff report issues to their Foreman either during the day or at the end of the day if they are unable to fix the issue at the time; these matters are then entered as a Work Ticket or added to the list on their white boards for repair when resources are available.

Because of time and limited resources due to on-going general maintenance and capital work projects there is no capacity for field employees to 'drive around' and identify issues. Council employs 2 full-time employees on litter collection.

Meeting closed at 6.50pm

Confirmed:

\_\_\_\_\_  
(Mayor)

Date:

\_\_\_\_\_  
18<sup>th</sup> July 2017