



Brighton Council

MINUTES OF THE **FINANCE COMMITTEE MEETING**
OF THE BRIGHTON COUNCIL HELD
IN THE COUNCIL CHAMBER, COUNCIL OFFICES
OLD BEACH AT 5.00 P.M. ON TUESDAY,
8TH MARCH, 2016

PRESENT: Cr Foster (Chairperson); Cr Curran; Cr Garlick; Cr Gray; Cr Jeffries and Cr Owen.

IN ATTENDANCE: Cr Geard; Cr Williams; Mr G Davoren (Deputy General Manager); Mrs J Banks (Governance Manager); Mr H Macpherson (Municipal Engineer) and Mr J Dryburgh (Manager Development Services)

1. APOLOGIES:

Cr Owen moved, Cr Jeffries seconded that an apology be received from Cr Taylor.

CARRIED

VOTING RECORD

In favour	Against
Cr Curran	
Cr Foster	
Cr Garlick	
Cr Gray	
Cr Jeffries	
Cr Owen	

2. QUESTION TIME & DEPUTATIONS:

There was no requirement for question time.

3. DECLARATION OF INTEREST:

In accordance with Part 5, Section 48 of the *Local Government Act 1993*, the Chairman of a meeting is to request Councillors to indicate whether they have, or are likely to have an interest in any item on the agenda; and

Part 2 Regulation 8 (7) of the *Local Government (Meeting Procedures) Regulations 2005*, the Chairman of a meeting is to request Councillors to indicate whether they have, or are likely to have, a pecuniary interest in any item on the agenda.

Accordingly, Councillors are requested to advise of any interest they may have in respect to any matter appearing on the agenda, or any supplementary item to the agenda, which the Council has resolved to deal with, in accordance with Part 2 Regulation 8 (6) of the *Local Government (Meeting Procedures) Regulations 2005*.

There were no declarations of interest.

4. NOTICE OF MOTION:

4.1 REQUEST FOR CAPITAL WORKS BUDGET WORKSHOP:

Cr Gray has requested the following motion:-

That staff arrange for a Workshop for Councillors and Senior staff to discuss the ongoing funding off new capital in this years and subsequent years budgets - the workshop is to include assessment of all new capital works that are currently underway, or proposed or that plans have been submitted and assessed by Council. Discussion should include costings if available and most importantly ongoing funding of these projects.

Background:

Council have a limited amount of funding each year for new capital works - we have ongoing projects that are being drip fed funding not allowing projects to be completed (the Brighton Streetscape Plan is an example) and many projects that are always placed in the five year plan and rolled over each year or not included at all even though plans have been completed and received in reports by Council. Examples are Lennox Park, New Walkways, Jordan River Park, Seymour Street, East Derwent Highway Park Old Beach, Hospital Building, skate Park, Pontville Park, Brighton Tomorrow etc.

We also have spent money planning for the Parkland Masterplan in Bridgewater.

Funding methods should be discussed and include all options available.

DECISION:

Cr Gray moved, Cr Garlick seconded that a workshop be held at the Brighton Office on Tuesday 5th April at 4.00pm.

CARRIED

VOTING RECORD

In favour	Against
Cr Curran	
Cr Foster	
Cr Garlick	
Cr Gray	
Cr Jeffries	
Cr Owen	

5. BUSINESS:

5.1 MONTHLY FINANCE REPORT AS AT 29 FEBRUARY 2016:

FILE REFERENCE: 0103

AUTHOR: Deputy General Manager
(Mr G Davoren)

Background:

The finance reports were submitted for consideration.

They comprised the summarised financial position and revenue and expenses of the Council for the first eight months of the 2015/16 financial year.

Consultation:

Nil

Risk Implications:

Nil

Financial Implications:

Not Applicable

Other Issues:

Nil

Assessment:

Nil

Options:

1. As per the recommendation.
2. Not receive the reports.

RECOMMENDATION:

That the reports be received.

DECISION:

Cr Owen moved, Cr Jeffries seconded that the reports be received.

CARRIED

VOTING RECORD

In favour	Against
Cr Curran	
Cr Foster	
Cr Garlick	
Cr Gray	
Cr Jeffries	
Cr Owen	

5.2 AUDIT PANEL MEMBER REPLACEMENT:

AUTHOR: Deputy General Manager
(Mr G Davoren)

Background:

The Local Government (Audit Panels) Amendment Order 2015 was adopted recently by the State Government.

Clause 4 (2A) specifically says that a councillor, or employee, of a council is not eligible to be a member of an audit panel of another council.

Currently our Audit Panel Chairman and independent person is the General Manager of Glamorgan Spring Bay Council, Mr David Metcalf.

Consultation:

Nil

Risk Implications:

Nil

Financial Implications:

Not Applicable

Other Issues:

Nil

Assessment:

As Mr David Metcalf's position is now in contravention with the amendment order, Council is obligated to terminate Mr. Metcalf's position on the Audit Panel and appoint an alternative independent member and Chairperson.

Mr Geoff Dodge has been approached for appointment as a replacement independent member and Chairperson and has accepted the role dependent upon Council approval.

Options:

1. As per the recommendation.
2. Do nothing.

RECOMMENDATION:

Terminate Mr David Metcalf's position as independent member and Chairperson of our Audit Panel and appoint Mr. Geoff Dodge as a replacement.

DECISION:

Cr Garlick moved, Cr Jeffries seconded that the recommendation be adopted.

CARRIED

VOTING RECORD

In favour	Against
Cr Curran	
Cr Foster	
Cr Garlick	
Cr Gray	
Cr Jeffries	
Cr Owen	

5.3 WASTE TRANSFER STATION – FREE ACCESS - FRIENDS OF THE FARM:

FILE REFERENCE:

AUTHOR: Council Services Officer
(Mrs C Harper)

Background:

The Friends of the Farm group have written to Council to seek permission for free access to the Waste Transfer Station due to the amount of unwanted items that are being donated to them.

This group assist with raising funds to assist the School Farm to remain viable. They run a shop where an array of goods are sold; including second hand donated items. The shop has felt the impact of the Life Line bin being removed from the Brighton township and have found they are receiving a significantly increased amount of donations some of which is not suitable for resale. A skip bin has been hired but at a cost of \$50 for each collection it is decreasing the much needed funds they raise to support the animals and school farm.

Consultation:

Governance Manager, Sally Steers (Secretary Friends of the Farm), Scott Percey (Works Manager)

Risk Implications:

The free access is considered a donation as per Community Grants program.

Financial Implications:

At this stage there is no history to calculate what their usage will be as it will depend on the amount and quality of goods that are donated.

Other Issues:

Nil

Assessment:

The Friends of the Farm are a group of volunteers who work to support the farm and its animals, especially at this time when the cost of feed is increasing greatly due to dry conditions and lack of feed available.

As the Life Line bin was removed the school farm site provides an opportunity for locals to leave items for reuse and not contribute to garbage dumping in the municipality.

Options:

1. As per the recommendation.
 2. That Council not approve free access to the Waste Transfer Station.
-

RECOMMENDATION:

That the Friends of the Farm are provided free access to the Waste Transfer Station and this donation is recorded in the Annual Reports.

DECISION:

Cr Jeffries moved, Cr Garlick seconded that the recommendation be adopted.

CARRIED

VOTING RECORD

In favour	Against
Cr Curran	
Cr Foster	
Cr Garlick	
Cr Gray	
Cr Jeffries	
Cr Owen	

5.4 WATERBRIDGE FOOD CO-OP – REQUEST FOR IN-KIND SUPPORT:

AUTHOR: Governance Manager
(Mrs J Banks)

Background:

The Waterbridge Food Co-op (part of Jordan River Services) are requesting in-kind support to assist them in developing a 'Bush Tucker' garden for conservation, cultural and environmental education purposes on the land on the corner of Lamprill Circle and the East Derwent Highway at Herdsmans Cove; behind Jordan River Service.

The Waterbridge Food Co-op is a community food project started by a grant from Primary Health Tasmania in July 2014. Their mission is to make healthy food more affordable and accessible through a number of food-related initiatives, including growing food in the Waterbridge community gardens, cooking harvested food in our community cooking group Chefs at Home and the catering group 'Fast Foodies'

and selling fresh fruit and vegetables, healthy frozen meals and home-made chutneys, relishes and jams in their community pantry.

The land in question is owned by the Department of Health and Humans Services and Jordan River Service have been given permission to use the land and take on the full responsibility for maintaining and any on-going costs associated with maintaining this parcel of land.

Consultation:

Governance Manager, Works Supervisor, Gwen Harper (Project Manager - Waterbridge Food Co-op)

Risk Implications:

Council provides the in-kind support i.e. materials and plant etc and the project may not be completed.

Financial Implications:

The Works Supervisor has provided a break-down of the costs associated with the project as follows:-

- Deliver and place rocks = \$ 425 plus concrete approx. 1m³ @ \$ 250
- Removal of the current stockpile of green waste / boxthorns from site and burn at another site controlled by council to reduce any nuisance it may cause by burning where it is currently = \$340
- 10m³ mulch = \$350 plus \$ 25 delivery
- Weed spraying = \$50 per hour
- Path -supply gravel logs and roller would be = \$400

Approximately \$1840.

There are funds available in the Community Liaison budget.

Other Issues:

As mentioned in Waterbridge's letter they had acquired the services of Australian Conservation Volunteers on 3rd March and had requested some mulching be provided so they could mulch the existing trees. In consultation with the Works Supervisor, Council did provide the mulch at a cost of \$375. This was funded from the Community Liaison budget.

Assessment:

This land has been vacant for many years and the 'beautification' of this block should improve the visual impact into this entrance of Herdsmans Cove.

Options:

1. As per the recommendation.

- 2. That council not provide in-kind support to the Waterbridge Food Co-op.

RECOMMENDATION:

That the Waterbridge Food Co-op are provided with materials and plant etc. to assist them with building a “Bush Tucker” garden on the land behind the Jordan River Service at 191 Lamprill Circle, Gagebrook.

This donation to be funded from the Community Liaison budget and recorded in Council’s 2015/16 Annual Report.

DECISION:

Cr Owen moved, Cr Garlick seconded that the recommendation be adopted.

CARRIED

VOTING RECORD

In favour	Against
Cr Curran	
Cr Foster	
Cr Garlick	
Cr Gray	
Cr Jeffries	
Cr Owen	

5.5 AUSTRALIAN LOCAL GOVERNMENT WOMEN’S ASSOCIATION – TAS BRANCH – NATIONAL CONFERENCE – CONTRIBUTION:

FILE REFERENCE:

AUTHOR: Governance Manager
(Mrs J Banks)

Background:

The Australian Local Government Women’s Association (ALGWA) Tasmania Branch has won the bid to hold the biennial National Conference in Launceston on 11-13 April 2017.

ALGWA are requesting \$1,000 to contribute to the organising/running of the Conference i.e. speaker and venue costs.

Consultation:

ALGWA Conference Chair (Ald Heather Chong); Governance Manager

Risk Implications:

May set a precedent for other conference organisers.

Financial Implications:

There are funds available in the Grants & Donations 2015/16 budget.

Other Issues:

This conference will provide an area to explore the benefits that ALGWA is bringing, showcasing real skills, processes and information to take into delegate's lives and back to their organisations. It will also provide a platform that promotes Tasmania. The Conference is timed to be held just before Easter to encourage delegates to bring their families and stay longer.

Assessment:

ALGWA have advised that the contribution will be recognized in their program and sponsor list. Information from our municipality can be included in their promotional package which is given to each delegate at registration.

Options:

1. As per the recommendation.
 2. That Council contribute a different \$ amount to the ALGWA conference organising Committee.
 3. That Council not contribute to ALGWA (Tas Branch).
-

RECOMMENDATION:

That Council donate \$1000 to the ALGWA (Tasmania Branch) Organising Committee to assist with the ALGWA Conference to be held in 2017. Funding to come from the Grants and Donations budget and recorded in Council's Annual Report.

DECISION:

Cr Jeffries moved, Cr Garlick seconded that the recommendation be adopted.

CARRIED

VOTING RECORD

In favour	Against
Cr Curran	
Cr Foster	
Cr Garlick	
Cr Gray	
Cr Jeffries	
Cr Owen	

Finance Committee Meeting

8/3/16

The meeting closed at 5.25 p.m.

Confirmed:

(Mayor)

Date:

15th March 2016