



# Brighton Council

MINUTES OF THE **FINANCE COMMITTEE MEETING**  
OF THE BRIGHTON COUNCIL HELD  
IN THE COUNCIL CHAMBER, COUNCIL OFFICES  
GAGEBROOK AT 5.20 P.M. ON TUESDAY,  
13<sup>TH</sup> MARCH, 2012

**PRESENT:** Cr Foster (Chairperson); Cr Curran; Cr Garlick; Cr Jeffries and Cr Williams.

**IN ATTENDANCE:** Cr Geard; Cr Taylor; Mr G Davoren (Deputy General Manager); Mrs J Banks (Manager Governance & Human Services) and Mr J Dryburgh (Senior Planner).

## 1. APOLOGIES:

*Cr Garlick moved, Cr Williams seconded that Cr Gray be granted leave of absence.*

**CARRIED**

### VOTING RECORD

| In favour   | Against |
|-------------|---------|
| Cr Curran   |         |
| Cr Foster   |         |
| Cr Garlick  |         |
| Cr Jeffries |         |
| Cr Williams |         |

## 2. QUESTION TIME & DEPUTATIONS:

*As there were no members in the gallery there was no requirement for question time.*

### **3. DECLARATION OF INTEREST:**

In accordance with Part 5, Section 48 of the *Local Government Act 1993*, the Chairman of a meeting is to request Councillors to indicate whether they have, or are likely to have an interest in any item on the agenda; and

Part 2 Regulation 8 (7) of the Local Government (Meeting Procedures) Regulations 2005, the Chairman of a meeting is to request Councillors to indicate whether they have, or are likely to have, a pecuniary interest in any item on the agenda.

Accordingly, Councillors are requested to advise of any interest they may have in respect to any matter appearing on the agenda, or any supplementary item to the agenda, which the Council has resolved to deal with, in accordance with Part 2 Regulation 8 (6) of the Local Government (Meeting Procedures) Regulations 2005.

*There were no declarations of interest.*

### **4. BUSINESS:**

#### **4.1 WRITE OFF BAD DEBTS:**

**FILE REFERENCE:** 0353

**AUTHOR:** Deputy General Manager  
(Mr G Davoren)

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#### **Background:**

In accordance with our Financial Policy I wish to request Council for the authority to write off bad debts.

There has been no request to Council to write off bad debts for 3 years.

#### **Consultation:**

Tas Collection Service, Debtors Clerk.

#### **Risk Implications:**

Nil

#### **Financial Implications:**

A total of \$298.93 is requested to be written off.

**Other Issues:**

Nil

**Assessment:**

The following debts are owed to Council. I believe these debts to be unrecoverable as there are no reasonable prospects of recovering the debt; or the cost of recovery is likely to equal or exceed the amount to be recovered.

**VIP Lawn Mowing & Gardening** **66.00**

Advertising Brighton Community News

Bankrupt-Ref T45230100

**Travis Braslin** **82.50**

Removal burnt out car

TCS advised to write off debt

**Calvert PV & SR** **150.43**

Domestic sewerage treatment

Dispute – Account finalised by Solicitor

**Options:**

1. As per the recommendation.
2. Continue to seek payment of identified outstanding debts

**RECOMMENDATION:**

That approval is given to write off the above debts.

**DECISION:**

*Cr Jeffries moved, Cr Garlick seconded that the recommendation be adopted.*

**CARRIED**

**VOTING RECORD**

| In favour   | Against |
|-------------|---------|
| Cr Curran   |         |
| Cr Foster   |         |
| Cr Garlick  |         |
| Cr Jeffries |         |
| Cr Williams |         |

## 4.2 DOG REGISTRATION & KENNEL LICENCE FEES 2012-2013:

**FILE REFERENCE:** 0248-2

**AUTHOR:** Deputy General Manager  
(Mr G. Davoren)

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### Background:

Under Brighton's Dog Management Policy 2007, Council is required to adopt dog registration and kennel licence fees annually.

It is proposed to bring fees gradually into line with the true cost involved with maintaining animal control services as well as inflation increases.

Therefore, an increase in dog registration and kennel licence fees should also apply for this upcoming financial year.

### Consultation:

Deputy General Manager, Executive Assistant – Corporate Services and Manager Governance & Human Services.

### Risk Implications:

None foreseen.

### Financial Implications:

As provided.

### Assessment:

A comparison between the current (2011-2012) and proposed dog registration and kennel licence fees for the 2012-2013 financial years are as follows:-

|                                 | CURRENT 2011-2012 | PROPOSED 2012-2013 |
|---------------------------------|-------------------|--------------------|
|                                 | Paid by July 31   | Paid by July 31    |
| Domestic Dog (desexed)          | \$15.00           | \$20.00            |
| Domestic Dog (not desexed)      | \$65.00           | \$65.00            |
| Working Dog                     | \$35.00           | \$35.00            |
| TGRB registered Greyhound       | \$35.00           | \$35.00            |
| Pure Bred Dog kept for breeding | \$35.00           | \$35.00            |

|  |          |                 |
|--|----------|-----------------|
| Dangerous Dog (declared under the Act) | \$125.00 | <b>\$150.00</b> |
| Assist Dog                             | Nil      | <b>Nil</b>      |

The following concession rates can apply to **ONE** dog only per owner and a Pensioner Concession Card or Health Care Card must be sighted at the time of payment.

|                                | <b>CURRENT 2011-2012</b> | <b>PROPOSED 2012-2013</b> |
|--------------------------------|--------------------------|---------------------------|
|                                | Paid by July 31          | <b>Paid by July 31</b>    |
| <b><i>Concession Rates</i></b> |                          |                           |
| Domestic Dog (desexed)         | \$15.00                  | <b>\$20.00</b>            |
| Domestic Dog (not desexed)     | \$30.00                  | <b>\$35.00</b>            |

**All dog registrations must be undertaken before 31<sup>st</sup> July 2012 or a late fee of \$15.00 plus registration fee will apply.**

Renewal of kennel licences and other related dog/ animal fees are as follows:-

| <b>Kennel Licences &amp; Fees</b>             | <b>CURRENT 2011-2012</b>                          | <b>PROPOSED 2012-2013</b>                                    |
|---|---|--|
| 3 – 5 Dogs                                    | \$60.00   | <b>\$100.00</b>  |
| > 5 Dogs                                      | \$80.00   | <b>\$100.00</b>  |
| Renewal                                       | \$50.00   | <b>\$100.00</b>  |
| Dog Complaint Fee - Reimbursed                | \$60.00   | <b>\$60.00</b>   |
| Dog Collar – Dangerous Dog                    | \$35.00   | <b>\$40.00</b>   |
| Replacement Tags                              | \$3.00 each                                       | <b>\$3.00 each</b>   |
| Animal Agistment Fee                          | \$15.00 per day                                   | <b>\$30.00 per animal/day</b>                                |
| Anti-barking collars                          | \$50.00 hire (refundable) & \$30.00 per fortnight | <b>\$50.00 hire (refundable) &amp; \$30.00 per fortnight</b> |
| <b><i>Reclaim Fees from the Dogs Home</i></b> |   |  |
| First Impoundment                             | \$20.00 per dog                                   | <b>\$25.00 per dog</b>                                       |
| Second Impoundment                            | \$30.00 per dog                                   | <b>\$35.00 per dog</b>                                       |
| Third Impoundment                             | \$100.00 per dog                                  | <b>\$100.00 per dog</b>                                      |

The below fee will offset the call-out charge for Council's Animal Control Officer to attend stock being reported at large.. This charge will be payable by the owner of the stock.

|  | <b>CURRENT<br/>2011-2012</b> | <b>PROPOSED<br/>2012-2013</b> |
|--|------------------------------|-------------------------------|
| Farm Animals not confined to the owner's property ( <i>Brighton Council Environmental Health By-law No.1 of 2004, Section 38</i> ) | Up to \$300                  | Up to \$300                   |

**Other Issues:**

N/A

**Options:**

1. As per the recommendation.
2. That Council not adopt the Animal Control fees for the 2012-2013 financial year.

**RECOMMENDATION:**

That Council adopts the proposed Animal Control Fees for the 2012-2013 financial year as listed in the report.

**DECISION:**

*Cr Williams moved, Cr Curran seconded that the recommendation be adopted.*

**CARRIED**

**VOTING RECORD**

|                  |                |
|------------------|----------------|
| <b>In favour</b> | <b>Against</b> |
| Cr Curran        |                |
| Cr Foster        |                |
| Cr Garlick       |                |
| Cr Jeffries      |                |
| Cr Williams      |                |

## **4.3 MONTHLY FINANCE REPORT AS AT 29 FEBRUARY 2012:**

**FILE REFERENCE:** 0103

**AUTHOR:** Deputy General Manager  
(Mr G Davoren)

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### **Background:**

The financial reports were submitted for consideration.

They comprised the summarised financial position and revenue and expenses of the Council for the first eight months of the 2011/12 financial year.

### **Consultation:**

Nil

### **Risk Implications:**

Nil

### **Financial Implications:**

Not Applicable

### **Other Issues:**

Nil

### **Assessment:**

Nil

### **Options:**

1. As per the recommendation.
  2. Not receive the reports.
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### **RECOMMENDATION:**

That the reports be received.

**DECISION:**

*Cr Garlick moved, Cr Jeffries seconded that the report be received.*

**CARRIED**

**VOTING RECORD**

| <b>In favour</b> | <b>Against</b> |
|------------------|----------------|
| Cr Curran        |                |
| Cr Foster        |                |
| Cr Garlick       |                |
| Cr Jeffries      |                |
| Cr Williams      |                |

The meeting closed at 5.30 p.m.

Confirmed:

\_\_\_\_\_  
(Mayor)

Date:

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20<sup>th</sup> March 2012