



# Brighton Council

MINUTES OF THE **FINANCE COMMITTEE MEETING**  
OF THE BRIGHTON COUNCIL HELD  
IN THE COUNCIL CHAMBER, COUNCIL OFFICES  
GAGEBROOK AT 5.05 P.M. ON TUESDAY,  
12<sup>TH</sup> APRIL, 2011

**PRESENT:** Cr Curran (Acting Chairperson); Cr Garlick; Cr Gray;  
Cr Jeffries and Cr Williams

**IN ATTENDANCE:** Cr Owen, Cr Taylor; Mr R Sanderson (General  
Manager), Mr G Davoren (Deputy General Manager),  
Mr H Macpherson (Municipal Engineer) and Mrs J  
Banks (Manager Governance & Human Services).

## 1. **APOLOGIES:**

*Cr Jeffries moved, Cr Garlick seconded that Cr Foster and Cr Geard be granted leave of absence.*

**CARRIED**

### VOTING RECORD

<b>In favour</b>	<b>Against</b>
Cr Curran	
Cr Garlick	
Cr Gray	
Cr Jeffries	
Cr Williams	

## 2. **QUESTION TIME & DEPUTATIONS:**

*There was no requirement for question time.*

### **3. DECLARATION OF INTEREST:**

In accordance with Part 5, Section 48 of the *Local Government Act 1993*, the Chairman of a meeting is to request Councillors to indicate whether they have, or are likely to have an interest in any item on the agenda; and

Part 2 Regulation 8 (7) of the *Local Government (Meeting Procedures) Regulations 2005*, the Chairman of a meeting is to request Councillors to indicate whether they have, or are likely to have, a pecuniary interest in any item on the agenda.

Accordingly, Councillors are requested to advise of any interest they may have in respect to any matter appearing on the agenda, or any supplementary item to the agenda, which the Council has resolved to deal with, in accordance with Part 2 Regulation 8 (6) of the *Local Government (Meeting Procedures) Regulations 2005*.

*There were no declarations of interest.*

### **4. BUSINESS:**

#### **4.1 MONTHLY FINANCE REPORT AS AT 31 MARCH 2011:**

**FILE REFERENCE:** 0103

**AUTHOR:** Deputy General Manager  
(Mr G Davoren)

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#### **Background:**

The finance reports were submitted for consideration.

They comprised the summarised financial position and revenue and expenses of the Council for the first 9 months of the 2010/11 financial year.

#### **Consultation:**

Nil

#### **Risk Implications:**

Nil

#### **Financial Implications:**

Not Applicable

#### **Other Issues:**

Nil

**Assessment:**

Nil

**Options:**

1. As per the recommendation.
  2. Not receive the reports.
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**RECOMMENDATION:**

That the reports be received.

**DECISION:**

*Cr Gray moved, Cr Garlick seconded that the report be received.*

**CARRIED**

**VOTING RECORD**

<b>In favour</b>	<b>Against</b>
Cr Curran	
Cr Garlick	
Cr Gray	
Cr Jeffries	
Cr Williams	

**4.2 SUSTAINABILITY ANALYSIS:**

**FILE REFERENCE:**

**AUTHOR:** Deputy General Manager  
(Mr G Davoren)

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**Background:**

Brighton Council has been recognised by the Tasmanian Auditor General and Access Economics for its sound financial position and recent financial performance.

It is appropriate for Council to examine its financial performance not only for its year to date budget performance and financial year end results but also the longer term financial sustainability of Council.

**Consultation:**

Nil

**Risk Implications:**

Nil

**Financial Implications:**

As attached

**Other Issues:**

Nil

**Assessment:**

The report provided Council with a trend analysis of the key performance areas associated with sustainability. It identifies sustainability in trend terms against the desired benchmark and state local government average where figures are available.

**Options:**

1. As per the recommendation.
2. Not accept the sustainability analysis report.

**RECOMMENDATION:**

Accept the sustainability analysis report.

**DECISION:**

*Cr Jeffries moved, Cr Williams seconded that the recommendation be adopted.*

**CARRIED**

**VOTING RECORD**

<b>In favour</b>	<b>Against</b>
Cr Curran	
Cr Garlick	
Cr Gray	
Cr Jeffries	
Cr Williams	

### 4.3 OLD BEACH FIRE BRIGADE - REQUEST FOR EXTRA RECYCLING BIN:

**FILE REFERENCE:** Jetty/100

**AUTHOR:** Manager Governance & Human Services  
(Mrs J Banks)

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#### **Background:**

A request had been received from the Old Beach Fire Brigade via Cr Owen for an extra recycling bin. The fire shed currently has 2 recycling bins.

#### **Consultation:**

Municipal Engineer, Manager Governance & Human Services, Senior Rates Officer.

#### **Risk Implications:**

Other service providers may request extra bins.

#### **Financial Implications:**

This financial year the annual cost of a recycling bin is \$140.

#### **Other Issues:**

N/A

#### **Assessment:**

N/A

#### **Options:**

1. As per the recommendation.
  2. That the Old Beach Fire Brigade not be provided with a third recycling bin.
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#### **RECOMMENDATION:**

That Council provide an extra recycling bin to the Old Beach Fire Brigade.

That the annual recycling charge be classified as a donation and recorded appropriately in Council's Annual Reports.

#### **DECISION:**

*Cr Gray moved, Cr Jeffries seconded that the recommendation be adopted.*

**CARRIED**

**VOTING RECORD**

<b>In favour</b>	<b>Against</b>
Cr Curran	
Cr Garlick	
Cr Gray	
Cr Jeffries	
Cr Williams	

**4.4 MT CARMEL COLLEGE & SSATIS - REQUEST FOR REDUCTION IN GROUND HIRE FEES:**

**FILE REFERENCE:** 0653-15

**AUTHOR:** Manager Governance & Human Services  
(Mrs J Banks)

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**Background:**

Mount Carmel College have written to Council to seek a reduction in their hire fees at Pontville Park for their annual cross country field day; they have also written on behalf of Athletics Tasmania who co-ordinate the Sports Association of Tasmanian Independent Schools (SSATIS) for their Cross Country Carnival.

Last year the College and Athletics Tasmania were only charged \$100 per day, per event for the use of the ovals at Pontville Park i.e. \$300 for 3 days. It is unclear where this amount was derived from as the hire fee, according to the 2009/2010 should have been \$100 for each area for the whole day i.e. \$300/day.

**Consultation:**

Council Services Officer, Manager Governance & Human Services.

**Risk Implications:**

May set a precedent with other hirers if full cost is not charged.

**Financial Implications:**

Three areas at Pontville Park will be used; Council's Fees & Charges register 2010/11 indicate that the hire charge is \$105 per area per day.

**Other Issues:**

N/A

**Assessment:**

The cross country course utilises three areas; Thompson and Fergusson Ovals and the equestrian arena at the rear of Pontville Park.

**Options:**

1. As per the recommendation.
2. That a 50% reduction fee be charged per area per day i.e. \$57.50/area.

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**RECOMMENDATION:**

That the hire fee be charged in accordance with Council's Fees & Charges register 2010/11 i.e \$105 per area per day.

**DECISION:**

*Cr Gray moved, Cr Garlick seconded that Option 2 be adopted for 2011, and any future carnivals be charged in accordance with Council's annual fees and charges register.*

**CARRIED**

**VOTING RECORD**

<b>In favour</b>	<b>Against</b>
Cr Garlick	Cr Curran
Cr Gray	
Cr Jeffries	
Cr Williams	

**4.5 REQUESTS FOR REDUCTION IN HIRE FEES:**

**FILE REFERENCE:**

**AUTHOR:** Manager Governance & Human Services  
(Mrs J Banks)

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**Background:**

Recently the Council Services Officer contacted regular hall hire users as it had become apparent that the fees they were being charged were not consistent with Council's adopted Fees and Charges register

Five organisations have written requesting a reduction in the hall hire. They are:

- Bugeido (martial arts)

- Old Beach Playgroup
- Old Beach Day Carers Group
- Brighton Market
- Rabbit Breeders Association of Tasmania

**Consultation:**

Brighton Market, Bugeido Australia, Old Beach Playgroup, Old Beach Day Carers Group and Rabbit Breeders Association of Tasmania; Council Services Officer, Manager Governance & Human Services.

**Risk Implications:**

May set a precedent for other users of Council’s facilities. No clear guidelines and processes for Council Officers.

**Financial Implications:**

Revenue not received for the use of Council facilities.

**Other Issues:**

There are a number of current users who had not been charged for the hire of Councils facilities. A separate report will be submitted to the May Finance Committee meeting providing details of those users.

**Assessment:**

The following table identifies current and adopted Fees & Charges rates:-

Organisation	Current Charge	Fees & Charges 2010/11
Bugeido (martial arts)	\$15/hr	\$21/hr
Old Beach Playgroup	\$0	\$21/hr
Old Beach Day Carers Group	\$10.50	\$21/hr
Brighton Market	\$40 per day	\$105 day rate or \$21/hr
Rabbit Breeders Assoc	\$50 per use/day	\$105 day rate or \$21/hr

1. Bugeido (weekly - Pontville Hall) – the hall is booked for 3½ hours on a weekly basis with the instructor charging between \$4-8 per participant.
2. Old Beach Playgroup (weekly – Old Beach Community Centre) – the Playgroup charge \$3.00/ family per attendance.



3. Old Beach Day Carers Group (weekly – Old Beach Community Centre) – this is a group of private Family Day carers who contribute each week to cover the cost of the Hall’s hire fees.
4. Brighton Market (Pontville Hall and surrounds – to hire a trestle table in the hall costs \$15 with additional tables \$10. Outside trestle table hire is \$10, with book hire \$3m2. The Market is run on the first Sunday of each month.
5. Rabbit Breeders Association of Tasmania – hire Pontville Hall throughout the year.

Council does not have a Policy on Hall hire, all charges are as per the adopted Fees & Charges Register. However, there is a Policy on Junior Sports Associations who are not charged for the use of Weily Park, Thompson, Fergusson or Cove Creek (no longer used) Ovals provided that the grounds, change-rooms and surrounding areas are left in a neat and tidy state.

There is also a 25% discount on fees for ovals if the account is paid within seven days of the acceptance of the ground booking.

Research into what other local government charge have indicated that a 50% discount apply for organisations/groups who are fundraising or are a charity. This 50% only applies for a full day hire event.

**Options:**

1. As per the recommendation.
2. That a separate fee be charged for the individual groups above.

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**RECOMMENDATION:**

That the above user groups be charged as per Council’s annual Fees & Charges register.

**DECISION:**

*Cr Gray moved, Cr Garlick seconded that:-*

1. *The Bugeido, Brighton Market and Rabbit Breeders Association be charged their current rate until the 30<sup>th</sup> June 2011, and that they be advised that @ 1<sup>st</sup> July 2011, hire charges will apply in accordance with Council’s annual Fees & Charges Register; and*
2. *That the Old Beach Playgroup and Old Beach Day Carers Group not be charged for the hire of the Old Beach Community Centre; but be classified as a donation to be recorded in Council’s Annual Budget.*

**CARRIED**

**VOTING RECORD**

<b>In favour</b>	<b>Against</b>
Cr Curran	
Cr Garlick	
Cr Gray	
Cr Jeffries	
Cr Williams	

The meeting closed at 5.35 p.m.

Confirmed: \_\_\_\_\_  
(Acting Mayor)

Date: \_\_\_\_\_  
19<sup>th</sup> April 2011